

**TRANSBAY JOINT POWERS AUTHORITY
BOARD OF DIRECTORS**

MINUTES

Thursday, December 16, 2004
1 Carlton B. Goodlett Place, Room 416
San Francisco, CA

REGULAR MEETING
9:00 a.m.

BOARD OF DIRECTORS

Michael Nevin, Chair
Greg Harper, Vice Chair
Julie Brandt
Michael T. Burns
Chris Daly

Executive Director
Maria Ayerdi

Secretary
Roberta Boomer

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ACCESSIBLE MEETING POLICY

The Transbay Joint Powers Authority meeting will be held in Room 416, at 1 Dr. Carlton B. Goodlett Place, San Francisco, CA. The closest accessible BART station is the Civic Center Station at United Nations Plaza and Market Street. Accessible MUNI lines serving this location are: Muni Metro Lines J-Church, K-Ingleside, L-Taraval, M-Oceanview, and N-Judah at Van Ness and Civic Center Stations; F-line; 42-Van Ness; 47-Van Ness; 49-Mission-Van Ness; 5-Fulton; 21-Hayes; 9-San Bruno; and 71-Haight Noriega. For information about MUNI accessible services call 923-6142.

The meeting room is wheelchair accessible. Accessible curbside parking spaces have been designated on the Van Ness Avenue and McAllister Street perimeters of City Hall for mobility-impaired persons. There is accessible parking available within the Civic Center Underground Parking Garage at the corner of McAllister and Polk Streets, and within the Performing Arts Parking Garage at Grove and Franklin Streets.

If you require the use of an American Sign Language interpreter, a sound enhancement system, or a reader during the meeting, such person or system can be made available upon request; please contact Roberta Boomer at (415) 554-6896, at least 72 hours prior to the meeting. Late requests will be honored if possible. Calendars and minutes of the meeting may be available in alternative formats; please contact Roberta Boomer at (415) 554-6896 at least 72 hours in advance of need. Written reports or background materials for calendar items are available for public inspection and copying at 401 Van Ness Ave. #334 during regular business hours.

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The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

9:00 a.m. – REGULAR MEETING

ORDER OF BUSINESS

1. Call to Order

Chairman Nevin called the meeting to order at 9:01 a.m.

2. Roll Call

Present: Michael Burns
Chris Daly
Greg Harper
Mike Nevin

Absent: Julie Brandt

3. Communications

None.

4. Board of Director's New and Old Business

Director Daly announced that Ms. Wiecha had provided a response to Jan Matthews regarding bus storage.

5. Executive Director's Report

- First Quarter Financial Report

Executive Director Ayerdi stated that there was a great deal to feel good about this year. The TJPA had accomplished a great number of projects, including EIR certification, project approval, funding, and awarding contracts. The Planning Commission has ruled that the Redevelopment Area Plan is in conformity with the City's general plan. In addition, the Record of Decision is expected any day.

Next year's goals include transferring land to the TJPA, value engineering and commencing design for the rail extension and the terminal building. Ms. Ayerdi recognized and thanked staff, directors and the public for their dedication to the project.

Nancy Whelan presented the first quarter financial report. The TJPA is well under budget for the year.

Director Harper commended Ms. Ayerdi for her contribution to getting the TJPA through a rough year.

6. Public Comment

None.

THE FOLLOWING MATTERS BEFORE THE TRANSBAY JOINT POWERS AUTHORITY ARE RECOMMENDED FOR ACTION AS STATED BY THE EXECUTIVE DIRECTOR OR THE CHAIR.

CONSENT CALENDAR

7. All matters listed hereunder constitute a Consent Calendar, are considered to be routine by the Transbay Joint Powers Authority, and will be acted upon by a single vote. There will be no separate discussion of these items unless a member of the Board or the public so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

(7.1) Approving the Minutes of the November 2, 2004 special meeting.

No public comment.

On motion to approve the Consent Calendar:

ADOPTED: AYES – Burns, Daly, Harper and Nevin

ABSENT – Brandt

REGULAR CALENDAR

8. Presentation of the Economic Impact Analysis of the Terminal Operations and Redevelopment Area Construction and Operations.

Amy Herman, Sedway Group presented the economic benefits analysis. The analysis reviewed the impacts of new riders induced because of the new terminal and did not include riders who use the current terminal.

During the peak construction period, there will be 4,400 people working to support the project with over \$2.7 billion in expenditures throughout the Bay Area. It is estimated that over 50% of the jobs will be union. There will be \$2.2 billion in wages and \$1.9 billion in spending, bay-area wide, as the result of this project. Approximately 36,000 jobs will be created throughout the Bay Area as well. Additional revenues, jobs and retail spending will result through the development of projects in the adjacent Redevelopment Area.

Director Daly stated that this report had been well received by interested groups.

9. Authorizing the Executive Director to enter into an agreement with Parsons Transportation

Group for engineering design services for the Caltrain Downtown Extension for an initial term of three years in an amount not to exceed \$23,035,142.

Chief Engineer Liz Wiecha presented the staff report. She outlined the selection process used in determining the top bidder and the scope of services and terms of the contract. The Parsons team was better in many areas and there was a marked difference between the competing firms in the understanding of the overall project. The overall composition of the Parsons team was superior. The initial contract is for three years, however, the TJPA may choose to extend the contract pending evaluation of the performance evaluation criteria outlined in the contract. While the schedule contemplates project completion in 9 years, delays could occur. It is advisable to have the designer of record available throughout construction. Any contract modifications would be brought to the TJPA for review and approval.

No public comment.

RESOLUTION 04-021

On motion to approve:

ADOPTED: AYES – Burns, Daly, Harper and Nevin

ABSENT – Brandt

10. Authorizing the Executive Director to execute grant agreements and to negotiate an interagency agreement with the San Francisco Redevelopment Agency for services related to the Transbay Terminal/Caltrain Downtown Extension/ Redevelopment Area Project.

John Cooper, Legal Counsel stated that the Redevelopment Agency (RDA) requested this agreement. The agreement concerns payment of some administrative costs incurred by the RDA. The TJPA and the RDA are negotiating the extent of reimbursement that the RDA may seek from the TJPA. The agreement will be presented to the TJPA for approval. These costs are eligible for reimbursement under the terms of Prop. K and RM2.

Director Harper asked that the phrase “and the Project” be stricken from the “further resolved” clause. He wants to make it clear that the TJPA wasn’t going to pay all administrative costs for the entire redevelopment area.

No public comment.

RESOLUTION 04-022

On motion to approve as amended:

ADOPTED: AYES – Burns, Daly, Harper and Nevin

ABSENT – Brandt

11. Adopting Budget Amendment #3 to the Authority’s FY2005 annual budget to reallocate budget reserves in the amount of \$852,000, for a total budget in the amount of \$59,451,200, for Environmental/ Planning work, Benefits Administration/Financial Services and Caltrain staff work.

Nancy Whelan presented the staff report.

No public comment.

RESOLUTION 04-023

On motion to approve:

ADOPTED: AYES – Burns, Daly, Harper and Nevin

ABSENT – Brandt

12. Amending the Conflict of Interest Code, to add the position of Deputy Director/Chief Engineer to Disclosure Category 1.

John Cooper presented the staff report.

No public comment.

RESOLUTION 04-024

On motion to approve:

ADOPTED: AYES – Burns, Daly, Harper and Nevin

ABSENT – Brandt

13. Adopting Board Policy No. 6 regarding Credit Card procedures and use.

No public comment.

RESOLUTION 04-025

Nancy Whelan presented the staff report.

On motion to approve:

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ADOPTED: AYES – Burns, Daly, Harper and Nevin

ABSENT – Brandt

ADJOURN – The meeting was adjourned at 10:00 a.m.

A tape of the meeting is on file in the office of the Secretary to the Transbay Joint Powers Authority Board of Directors

Roberta Boomer
Board Secretary

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