

**THIS STAFF REPORT COVERS CALENDAR ITEM NO.: 7.7
FOR THE MEETING OF: April 9, 2009**

TRANSBAY JOINT POWERS AUTHORITY

BRIEF DESCRIPTION

On February 15, 2007, the TJPA Board of Directors approved the appointment of the fifteen inaugural members to the TJPA Citizens Advisory Committee (TJPA CAC). In accordance with Article 2, Section 3, of the TJPA CAC bylaws, the newly appointed CAC members drew lots at the first meeting of the TJPA CAC on April 10, 2007, to determine which would serve initial one year terms and which would serve full two year terms. Eight members drew initial two year terms which expired this year. One other member of the CAC has resigned so that nine seats on the committee were vacant. At the March 12, 2009 TJPA Board meeting, the Board appointed members to fill six of those vacancies.

The TJPA CAC bylaws specify that members be selected to represent the following categories:

1. Daily Caltrain Rider into San Francisco
2. Daily AC Transit Transbay Rider into San Francisco
3. Daily MUNI Rider on a line that terminates or passes through the Transbay Terminal
4. Local Resident from District 6 (zip code 94105 or 94107)
5. Local Business from District 6 (zip code 94105 or 94107)
6. Environmentalist
7. Member of a planning or good-government non-profit organization
8. Representative from labor
9. Bicycle advocate
10. Disabled advocate
11. San Francisco based public transit advocate
12. Regional transit advocate
13. Regional transit advocate
14. Member of the citywide (San Francisco) business community
15. Member with expertise in real estate development or real estate finance

The criteria for membership were established to ensure a qualified committee of regional stakeholders with a diverse array of knowledge and interest/advocacy aligned with the principal components that define the Program. Membership requires affiliation with at least one category, and the bylaws further specify that this mix of representation be preserved when replacement members are appointed to the CAC.

Subsequent to the March 12, 2009, meeting Jul Lynn Parsons who had served on the CAC as a Disabled Advocate indicated that she wished to continue participating on the CAC, and Staff recommends that the Board of Directors reappoint Ms. Parsons to serve another term in that role.

APPLICATION SOLICITATION OUTREACH

Prior to forming the CAC, TJPA staff developed, and the TJPA Board of Directors approved, an application for membership that asks for qualifications for membership, a statement of the applicant's objectives and goals, and affiliation(s) and references. This same application was used in soliciting new members.

The call for applications was posted on the TJPA website at www.transbaycenter.org/cac, distributed via e-newsletter to the more than 500 people on the TJPA outreach list, and circulated through SFMTA and AC Transit. Additionally, the announcement and application were distributed to individuals who applied for membership in 2007 and 2008, but were not selected. Finally, applications were available at the TJPA Office. The TJPA received applications at the office in person and via US Postal Service, facsimile, and e-mail.

APPLICATIONS RECEIVED

The TJPA received thirteen applications from eleven men and three women. Nine applicants are San Francisco residents, four are from the East Bay, and one is from the Marin County.

RECOMMENDATIONS FOR REAPPOINTMENT TO THE TJPA CAC

The Staff recommends approval of Jul Lynn Parsons for the Disabled Advocate position on the CAC, pursuant to Article 2, Section 4 of the Bylaws of the Transbay Joint Powers Authority Citizens Advisory Committee.

NEXT STEPS

The attached resolution reappoints Jul Lynn Parsons for membership on the TJPA CAC. She will be contacted and invited to the next meeting of the TJPA CAC, which will be held in April 2009 at the TJPA offices at 201 Mission Street, Suite 2100. Staff is conducting additional outreach to identify candidates for the two remaining vacant seats.

TIMELINE

April 9, 2009	TJPA Board of Directors Approves CAC membership
April 14, 2009	Next TJPA CAC Meeting

ENCLOSURES

1. Application of recommended TJPA CAC Member
2. Resolution

RECOMMENDATION

Adopt the resolution approving the appointment of Jul Lynn Parsons to the TJPA CAC as recommended.

**TRANSBAY JOINT POWERS AUTHORITY
BOARD OF DIRECTORS**

Resolution No. _____

WHEREAS, On October 27, 2006, the Transbay Joint Powers Authority (TJPA) Board approved the creation of the TJPA Citizens Advisory Committee (TJPA CAC) and Bylaws; and

WHEREAS, The approved TJPA CAC Bylaws calls for a CAC comprised of fifteen voting members; and

WHEREAS, On March 12, 2009, the TJPA Board of Directors appointed six of the recommended applicants to vacant seats to serve as members of the TJPA CAC; and

WHEREAS, Three seats are still vacant because terms have expired; and

WHEREAS, Jul Lynn Parsons a current member of the TJPA CAC has applied to continue serving on the CAC; and

WHEREAS, Jul Lynn Parsons is recommended by Staff for reappointment to the CAC as a Disabled Advocate; now, therefore, be it

RESOLVED, That the TJPA Board of Directors appoints Jul Lynn Parsons to serve as a member of the TJPA CAC.

I hereby certify that the foregoing resolution was adopted by the Transbay Joint Powers Authority Board of Directors at its meeting of April 9, 2009.

Secretary, Transbay Joint Powers Authority