



**TRANSBAY JOINT POWERS AUTHORITY  
BOARD OF DIRECTORS**

**MINUTES**

Thursday, September 12, 2024

1 Dr. Carlton B. Goodlett Place, Room 416  
San Francisco, CA

**REGULAR MEETING**

9:30 a.m.

**BOARD OF DIRECTORS**

Jeff Gee, Chair  
Rafael Mandelman, Vice Chair  
Elaine Forbes  
Alicia John-Baptiste  
Boris Lipkin  
Sarah Syed  
Jeffrey Tumlin  
Dina El-Tawansy (*ex-officio*)

Executive Director  
Adam Van de Water

Secretary  
Nila Gonzales

TJPA Office  
425 Mission Street, Suite 250  
San Francisco, California 94105  
415-597-4620

9:30 – REGULAR MEETING

ORDER OF BUSINESS

1. Call to Order

Chair Gee called the meeting to order at 9:33 a.m.

2. Roll Call

Secretary Gonzales announced that Director Forbes was absent due to a scheduling conflict and alternate Directors Ambuehl and Rewers were sitting in for Directors El-Tawansy and Tumlin.

Present: David Ambuehl  
Alicia John-Baptiste  
Boris Lipkin  
Jonathan Rewers  
Sarah Syed (*arrived during Item 5*)  
Rafael Mandelman  
Jeff Gee

Absent: Dina El-Tawansy  
Elaine Forbes  
Jeffrey Tumlin

3. Communications

Secretary Gonzales provided instructions on the Public Call-in/Comment process.

4. Board of Director's New and Old Business

None.

5. Executive Director's Report

- Security Quarterly Update
- Facility Operations Update
- The Portal Schedule & Funding Update

Executive Director (ED) Van de Water presented the ED report.

Rodney Harris, Chief Security Officer, presented the Security Quarterly Update.

R.E. Walsh, Facility Director, presented the Facility Operations Update.

Anna Harvey, Deputy Project Director – Engineering, presented The Portal Schedule & Funding Update. Chair Gee suggested initiating a monthly report to update funding partners, the Board,

and the public on progress. The report would ensure transparency and minimize surprises. He recommended starting the first of the new year.

#### 6. Citizens Advisory Committee Update (CAC) Update

Brian Shaw, CAC Vice Chair, presented the update.

#### 7. Public Comment

Members of the public may address the Authority on matters that are within the Authority's jurisdiction and are not on today's calendar.

None.

THE FOLLOWING MATTERS BEFORE THE TRANSBAY JOINT POWERS AUTHORITY ARE RECOMMENDED FOR ACTION AS STATED BY THE EXECUTIVE DIRECTOR OR THE CHAIR.

### CONSENT CALENDAR

8. All matters listed hereunder constitute a Consent Calendar, are considered to be routine by the Transbay Joint Powers Authority and will be acted upon by a single vote. There will be no separate discussion of these items unless a member of the Board or the public so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

(8.1) Approving the Minutes of the July 17, 2024 meeting.

(8.2) Authorizing the Executive Director to execute a second amendment to the agreement for Landscape maintenance services with Gachina Landscape Management to extend the agreement for one year for additional compensation of up to \$341,713.

#### RESOLUTION 24-029

(8.3) Authorizing the Executive Director to execute a third amendment to the lease agreement with DAMA dba Modi for commercial/retail space on the ground floor of the transit center (Suites 107 and 111).

#### RESOLUTION 24-030

No public comment.

On motion to approve the Consent Calendar:

**ADOPTED: AYES – John-Baptiste, Lipkin, Rewers, Syed, Mandelman and Gee**

## REGULAR CALENDAR

9. Authorizing the Executive Director to execute Amendment No. 2 to the Professional Services Agreement for legal services, related to construction law for The Portal, with Meyers Nave Riback Silver & Wilson, increasing the maximum compensation from \$1,100,000 to \$1,933,000.

Anna Harvey, Deputy Project Director – Engineering, presented the item.

Chair Gee expressed the importance of legal review when changing project delivery methods, noting Meyers Nave’s expertise in construction law. Different methods require distinct contract language, and simply modifying existing contracts is insufficient. Proper legal work is essential before going to market.

No public comment.

RESOLUTION 24-031

On motion to approve:

ADOPTED: AYES – John-Baptiste, Lipkin, Rewers, Syed, Mandelman and Gee

ADJOURN – Chair Gee adjourned the meeting at 10:07 a.m.

A recording of the meeting is on file in the office of the Secretary to the Transbay Joint Powers Authority Board of Directors.

Nila Gonzales  
Board Secretary

The Ethics Commission of the City and County of San Francisco has asked us to remind individuals that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [Campaign and Gov't Conduct Code, Article II, Chapter 1, § 2.100, et seq.] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3112 and web site: [www.sfethics.org](http://www.sfethics.org).