



SAN FRANCISCO PENINSULA RAIL PROGRAM EXECUTIVE STEERING COMMITTEE MEETING

MINUTES

Friday, October 20, 2023

TJPA Office
425 Mission Street, Suite 250
San Francisco, CA

9:30 a.m. to 10:30 a.m.

EXECUTIVE STEERING COMMITTEE

Peninsula Corridor Joint Powers Board/Caltrain, Michelle Bouchard (Chair)
San Francisco County Transportation Authority, Tilly Chang (Vice Chair)
California High Speed Rail Authority, Boris Lipkin
City and County of San Francisco, Alex Sweet
Metropolitan Transportation Commission, Alix Bockelman
Transbay Joint Powers Authority, Adam Van de Water

PUBLIC PARTICIPATION

This meeting will be held in person at the location listed above. Members of the public may attend the meeting to observe and provide public comment at the physical location listed above or may watch live online using the link below:

<https://transbaycenter.webex.com/transbaycenter/j.php?MTID=m7bb40a05b0d57eda4539f0aac35f073b>

PUBLIC COMMENT CALL-IN: 1-855-282-6330

Access Code: 2555 187 6241 # #

When the item is called, dial *3 to be added to the speaker line. When prompted, callers will have two minutes to provide comment unless otherwise noted by the Chair. Please speak clearly, ensure you are in a quiet location, and turn off any TVs or computers around you.

AGENDA

1. Call to Order

Vice Chair Chang called the meeting to order at 9:31 a.m.

2. Roll Call

Secretary Larrick noted that Chair Bouchard was absent, Vice Chair Chang would preside over the meeting, and that Dahlia Chazan would be sitting in as alternate for Chair Bouchard.

Members Present: Alix Bockelman, Dahlia Chazan, Boris Lipkin, Alex Sweet, Adam Van de Water, Tilly Chang

Members Absent: Michelle Bouchard

3. Communications

Secretary Larrick provided instructions on the Public Call-in/Comment process.

- Chair's Report

Vice Chair Chang presented the report.

There was no member of the public wishing to comment.

4. Action Item:

Approval of Special Meeting Minutes: September 22, 2023

Approval of Special Meeting Minutes: October 2, 2023

There was no member of the public wishing to comment. A motion to approve the minutes was made by Member Van de Water and seconded by Member Chazan. A unanimous voice vote approved the motion.

5. Action Item:

Consider Integrated Program Management Team (IPMT) recommendations regarding modifications to Project Delivery Strategy for select project elements

Project Director Alfonso Rodriguez presented the item. Prior to the presentation, Secretary Larrick stated that a public comment email was received and forwarded in the morning before the meeting.

Public Comments

Roland Lebrun recommended considering satellite areas for laydown and mentioned Seventh Street between 16th and Townsend streets, the area around 23rd Street, and the area around

Cesar Chavez. He said the station fit-out should not be the responsibility of the general engineering contractor and changes to the Caltrain yard need to be focused on Prologis.

6. Informational Item:

Status Report on development of Successor San Francisco Peninsula Rail Program Memorandum of Understanding (MOU)

San Francisco County Transportation Authority Rail Program Manager Jesse Koehler and Metropolitan Transportation Commission (MTC) Assistant Director Stephen Wolf jointly presented the item.

Member Lipkin proposed the November ESC meeting as the target for framing the actual conditions, with adoption slated for December. If in December members do not reach consensus, the ESC can move to option 2 by the end of the year. Vice Chair Chang suggested that the Executive Working Group (EWG) management procedures be developed for review in November.

Member Van de Water agreed and added that assuming the Federal Transit Administration (FTA) responds favorably in December and that Stage Gate 1 is unlocked, staff would release the Civil and Tunnel Request for Proposals in early 2024 and have a contractor on board by fall 2024.

Member Chazen asked whether the ESC's decision needs to go to the Board as a discussion item in December. Member Van de Water stated that the Board has adopted the blueprint but that details on the formation of the committee have not yet been brought to them. Member Lipkin said that one presentation with the ESC's recommendation to the Board in December makes sense. Vice Chair Chang requested that staff take the lead on drafting procedures for the EWG, Change Control Board (CCB), and Integrated Management Team (IMT) for the IPMT's review to accelerate the process.

Public Comment

Roland Lebrun said that the only viable option is number 2 and recommended establishing a stage gate for the path to the successor MOU. He noted that a new program management contract is soon to be awarded and should be factored into the process.

7. Public Comment

Roland Lebrun congratulated staff on the TJPA's new website. He alluded to a South Bay project "predicament" and said that The Portal project has the opportunity to move to second position in MTC's Major Project Advancement Policy. He stated that a few months before he had suggested TJPA invite President Biden to tour the trainbox during the Asia-Pacific Economic Cooperation event in November, but now he realized it was a bad suggestion because it would necessitate closing the Transit Center for security reasons.

8. Discussion Item:

ESC Agenda items for upcoming meetings.

Secretary Larrick noted that the November ESC meeting will be held during the upcoming Asia-Pacific Economic Cooperation event and that some streets and subway lines would be closed. Members decided to discuss offline whether to find a different venue or keep the TJPA offices to hold the meeting on November 17, 2023.

None.

9. Adjourn

Chair Bouchard adjourned the meeting at 10:51 a.m.

DRAFT

ACCESSIBLE MEETING POLICY

The Ethics Commission of the City and County of San Francisco has asked us to remind individuals that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (Campaign and Gov't Conduct Code, Article II, Chapter 1, § 2.100, et seq.) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3124 and website: www.sfethics.org.