



**TRANSBAY JOINT POWERS AUTHORITY
BOARD OF DIRECTORS**

MINUTES

Thursday, December 13, 2012
1 Dr. Carlton B. Goodlett Place, Room 416
San Francisco, CA

REGULAR MEETING
9:30 a.m.

BOARD OF DIRECTORS

Jane Kim, Chair
Elsa Ortiz, Vice Chair
Art Lloyd
Gabriel Metcalf
Edward Reiskin
Bijan Sartipi

Executive Director
Maria Ayerdi-Kaplan

Secretary
Nila Gonzales

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San Francisco, California 94105
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9:30 – REGULAR MEETING

ORDER OF BUSINESS

1. Call to Order

Chair Kim called the meeting to order at 9:35 a.m.

2. Roll Call

Secretary Gonzales announced that Director Sartipi was not present due to a scheduling conflict.

Present: Art Lloyd
Gabriel Metcalf
Ed Reiskin
Elsa Ortiz
Jane Kim

Absent: Bijan Sartipi

3. Communications

None.

4. Board of Director's New and Old Business

None.

5. Executive Director's Report

- Quarterly Financial Reports
- Quarterly Project Labor Agreement Report
- Construction Update

Executive Director Ayerdi-Kaplan dedicated the Board meeting in memory of Mike Nevin, one of the TJPA founding Board members who served as the first Chairperson. She expressed sincere appreciation for his support and work on the project, transportation, and for those in need. She extended sympathy to his family. She also thanked Director Reiskin for his suggestion of implementing a value engineering process in the bidding of construction work and she confirmed its viability. Therefore, a process was modeled after the San Francisco Department of Public Works, Caltrans, and Federal regulations and is now in place which will allow for savings at the time of bid submission and during the performance of work.

Sara Gigliotti, TJPA Chief Financial Officer, presented the Quarterly Financial Reports. Director Reiskin requested that a report showing how contingency is tracked be presented to the Board regularly. Ms. Gigliotti confirmed that information would be presented at future Board meetings but in another format.

Robert Beck, TJPA Senior Program Manager, presented the Quarterly Project Labor Agreement Report along with Ted Huang, Webcor/Obayashi, who presented the Veterans portion. Director Reiskin requested future reports list the trade by trade apprenticeship numbers.

Steve Rule, Turner Construction, presented the Construction Update.

6. Public Comment

Gilbert DeAnda, Carpenters Local 22, stated that they have executed a Memorandum of Understanding agreement with John O'Connell High School which commits to hiring graduates of the John O'Connell high school program. He also stated that Carpenters Local 22 would be attending and participating in a college and career awareness day at Ida B. Wells High School on December 19, 2012.

Jim Patrick, Patrick & Company, inquired on the outcome of the Hines Closed Session discussions.

THE FOLLOWING MATTERS BEFORE THE TRANSBAY JOINT POWERS AUTHORITY ARE RECOMMENDED FOR ACTION AS STATED BY THE EXECUTIVE DIRECTOR OR THE CHAIR.

REGULAR CALENDAR

7. Presentation of the audited Financial Statements for the fiscal year ended June 30, 2012 and the Report to the Board of Directors.

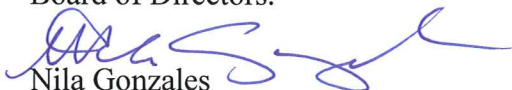
Sara Gigliotti, TJPA Chief Financial Officer, stated she was pleased to report that an unqualified clean audit opinion had again been received. She acknowledged finance staff for their hard work maintaining the financial system throughout the year and producing the financial statements. She then introduced the auditor, Ahmad Gharaibeh, of Vavrinek, Trine, Day & Co., who presented the item. Mr. Gharaibeh reported that they issued a clean unqualified opinion in all areas with no audit adjustments, no non-compliance with laws and regulations, no findings as it relates to federal compliance, no internal control deficiencies, and he commended management for their cooperation in completing the audit.

8. Approving the Minutes of the November 19, 2012 meeting.

The minutes were continued to January because the Board did not have quorum to approve.

ADJOURN – Chair Kim adjourned the meeting at 10:10 a.m.

A tape of the meeting is on file in the office of the Secretary to the Transbay Joint Powers Authority Board of Directors.


Nila Gonzales
Board Secretary

The Ethics Commission of the City and County of San Francisco has asked us to remind individuals that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [Campaign and Gov't Conduct Code, Article II, Chapter 1, § 2.100, et seq.] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3124 and web site: www.sfethics.org.