

**TRANSBAY JOINT POWERS AUTHORITY
CITIZENS ADVISORY COMMITTEE**

MINUTES

Tuesday, June 8, 2021
5:30 p.m. to 7:30 p.m.

WATCH LIVE:

<https://transbaycenter.webex.com/transbaycenter/onstage/g.php?MTID=e6a82194e7b64eedeb7df86a1fbbb8955>

PUBLIC COMMENT CALL-IN: 1-855-282-6330 — Access Code: 182 283 3477

Due to the COVID-19 health emergency, the Citizens Advisory Committee Meeting Room is closed. Members of the public are encouraged to participate remotely.

Please see additional information on the next page for remote meeting access.

In compliance with the Governor's Executive Order N-25-20 (March 12, 2020) as superseded by Order N-29-20 (March 17, 2020), this meeting will be held *exclusively* via teleconference participation of a quorum of Committee members in locations not open to the public. The purpose of the orders is to provide the safest environment for all persons consistent with San Francisco Department of Public Health Orders of the Health Officer and current public health recommendations, while allowing the public to observe and address the Committee.

CITIZENS ADVISORY COMMITTEE

Derrick Holt, Chair
Belal Aftab, Vice Chair

Dan Bell
Richard Burnett
Jackson Fahnestock
Claire Kostohryz

Brian Larkin
Gloria Li
Pedro Mendez
Mark O'Dell
Bob Planthold

Andrew Robinson
Owen Stephens
Sally Stull
Howard Wong

Interim Executive Director
Nila Gonzales

Staff Liaison
Lily Madjus Wu

CAC Secretary
Donald Pollitt II

REMOTE MEETING ACCESS

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Providing Public Comment

Ensure you are in a quiet location – Speak Clearly – Turn off any TVs or radios around you

1. When prompted, “raise hand” to speak by pressing *3 (star, 3) to be added to the queue.
2. Callers will hear silence when waiting for their turn to speak.
3. When prompted, callers will have two minutes to provide comment.

AGENDA

1. Call to Order

Chair Holt called the meeting to order at 5:34 p.m.

Before asking CAC Secretary Pollitt to call the Roll, Chair Holt asked attendees to take a moment of silence to remember the nine essential transit workers tragically killed at the Santa Clara Valley Transportation Authority light right rail facility incident on Wednesday, May 26.

Members Present: Belal Aftab, Richard Burnett, Jackson Fahnestock, Gloria Li, Derrick Holt, Brian Larkin, Pedro Mendez, Mark O’Dell, Bob Planthold, Andrew Robinson, Owen Stephens and Howard Wong (*arrived during Item 3*).

Members Absent: Dan Bell, Claire Kostohryz and Sally Stull.

2. Staff Report (10 minutes)

Lily Madjus Wu, TJPA Communications and Legislative Affairs Manager, presented the Staff Report. She reported that the State is expected to fully reopen on June 15 and noted the TJPA continues to align with the City on its reopening plans. The TJPA is optimistic about the reopening of City Hall on June 7 to the public and noted that conventions like Dreamforce slated for September will come back to the City.

Regarding Salesforce Transit Center, Ms. Madjus Wu highlighted the addition of three new Park programming activities in May, which included Toddler Tuesdays, writing and do-it-yourself craft classes. Park attendance continues to increase and with nearby businesses, such as Salesforce Tower and 181 Fremont, welcoming back a limited number of employees, the TJPA expects to see more people and activities at the Transit Center in the coming weeks. Additionally, Ms. Madjus Wu reported that the Mayor and Office of Community Investment and Infrastructure (OCII) announced last week the activation of the former Temporary Transbay Terminal site, which will be managed by East Cut Community Benefit District (CBD) in collaboration with other community partners to deliver activities in July. The TJPA recently signed a Memorandum of Understanding (MOU) with San Francisco City Guides, a program of

the San Francisco Public Library and partner of San Francisco Parks Alliance, to deliver a public tour program of the Transit Center that will hopefully launch this Fall. On May 18, the TJPA also provided tours to AC Transit Directors Jean Walsh and Diane Shaw, who also serves as the AC Transit representative for the TJPA Board, and noted the TJPA will continue to work with AC Transit staff to improve payment services and enhance Wayfinding signage in the Transit Center.

Regarding TJPA's draft Fiscal Year (FY) 2021-22 budget presented in May, Ms. Madjus Wu reported that the final FY 2021-22 budget will be presented at the June 10 TJPA Board meeting for consideration and approval. She highlighted that since May, the operating budget decreased by \$680,000 dollars, and adjustments have been made to the Downtown Rail Extension (DTX) project and tenant improvements annual budgets, which resulted in an increase of approximately \$86,000 dollars for capital activities. Ms. Madjus Wu further reported that Fitch Ratings, a leader in providing credit ratings, commentary and research for global capital markets completed its annual rating surveillance and highlighted TJPA's Series 2020 tax allocation bonds. TJPA bonds remain unchanged with a stable outlook that reflects the desirable location of properties in the Transbay Neighborhood despite the changes to office use and occupancy in the last year.

Ms. Madjus Wu reported that after a procurement reset earlier this year, staff is seeking Board approval at the June 18 meeting for a professional services agreement with Allied Universal Security Services. The reset provides the TJPA an opportunity to encourage competitive pricing and small business enterprise participation, while decreasing overall yearly costs.

Regarding TJPA's legislative efforts, Ms. Madjus Wu reported that the TJPA continues to identify potential funding opportunities as it relates to the Transbay Program by working with its federal and state advocates to take advantage of funding programs. With ongoing negotiations between Congress and the Biden Administration over the infrastructure package, which would provide grant opportunities to support the DTX project, the TJPA sent a letter to the Bay Area congressional delegation expressing support for the President's American Jobs Package and asked Congress to advance this important effort. Additionally, the United States Department of Transportation released its proposed budget recommendation of \$88.2 billion for transit, which provides \$2.5 billion to the Federal Transit Administration's (FTA) Capital Investment Grant (CIG) program, which is also important for the DTX project as it plans to enter the FTA New Starts program this Fall. Ms. Madjus Wu reported that TJPA recently made two submissions, which include: 1) programmatic requests to the Bay Area congressional delegation to fully fund the CIG program in its FY22 transportation appropriations bill and 2) a community funding project request to Senator Alex Padilla's office to support TJPA's Wayfinding program and anticipate hearing back by the end of July. The TJPA also continues to track the progress of California Governor Newsom's budget process, noting the TJPA submitted a letter to the Governor and legislature's budget committees requesting the DTX project be included in the \$1 billion dollar funding allocation for transit and rail. Ms. Madjus Wu further reported that TJPA requested direct funding for the DTX project, and if not achievable, the TJPA requested direct funding be provided to the Transit and Intercity Rail Capital Program, where the TJPA could be eligible to access these funds. Additionally, the TJPA continues to work with its State advocacy team to prepare unsolicited budget proposals into this year's budget process to the Assembly and

Senate budget committees to secure potential funding for DTX and Transit Center enhancements.

Regarding DTX, the TJPA continues to advance important details of the project, which include working together with Executive Steering Committee (ESC) partners on the funding plan to advance the bond issuance process, which is expected to go through the respective City process in late July and commence in September. Ms. Madjus Wu reported that the TJPA's rail operations partners, Caltrain and California High-Speed Rail Authority (CHSRA), provided a briefing to the ESC on the Operations Analysis that was conducted in support of the Phasing Study and noted it would be presented to CAC members later in the meeting. Also, in May, the TJPA began important pre-construction work, which included utility potholing along Townsend Street between 3rd and 6th streets and four geotechnical borings located at various points along the DTX tunnel alignment on 2nd Street, to prepare and provide its engineering team crucial utility and geotechnical conditions of the DTX.

Ms. Madjus Wu concluded her report by noting the recent release of the Metropolitan Transportation Commission's (MTC) Draft Plan Bay Area 2050 for public comment and urged CAC members and members of the public to provide comment on this Draft Plan as it is beneficial to moving the DTX project forward, as an important Bay Area priority project by the MTC. The TJPA's recruitment process for the Chief Financial Officer (CFO) and DTX Project Director (PD) positions are now closed, with interviews being conducted for the CFO position in the coming weeks and an announcement regarding the TJPA's DTX PD will be shared at the June 10 TJPA Board meeting.

Public Comment:

Roland Lebrun suggested that Ms. Madjus Wu's Staff Report be posted online along with the CAC packets.

3. Approval of Meeting Minutes: May 11, 2021

Mr. Wong referenced paragraph two under Item 2 and suggested that TJPA Directors Shaw and Tumlin have their respective agency names listed for clarity and Chair Holt noted that Staff would look into and resolve before finalizing the May 11 Minutes.

Public Comment:

Roland Lebrun recommended the TJPA review how the San Francisco County Transportation Authority captured his comments in their May 25 Meeting Minutes and suggested the TJPA mimic their efforts moving forward.

A motion to approve the minutes was made by Member Larkin and seconded by Member Stephens. A unanimous voice vote approved the motion.

4. Presentation by Caltrain and CHSRA on Operations Analysis for the DTX project (30 minutes)

Stephen Polechronis, Interim DTX Project Director, introduced the item and Sebastian Petty, Caltrain Deputy Chief of Planning along with Paul Hebditch, CHSRA Lead for Operations Planning, presented the item.

Mr. Planthold inquired on whether there is a problem in efficiency if there is a shared platform and what would be the parameters that define major disruptions as stated in the presentation. Mr. Petty responded to the first question and noted that there are significant disbenefits to a shared platform. He stated that from a customer-interface perspective, CHSRA and Caltrain have two totally different systems and noted how imperative it is for there to be assigned platforms to ensure customers are clear on where they are going and can distinguish between the two. Mr. Hebditch responded to the second question and noted that minor delays are to be expected during normal day-to-day operations. As for major delays, Mr. Hebditch stated that CHSRA first looked at how many trains would continue to service the Transit Center, and for the ones unable to, he noted that CHSRA has contingency plans in place to resolve all potential major delays. Mr. Wong stated it was challenging to distinguish between the track and platform layouts and asked if there were renderings available to better view the material. Mr. Polechronis stated that there are currently no renderings available other than the images presented in the Operations Analysis. Mr. O'Dell asked if the results of the Operations Analysis were consistent with the results of the three studies done previously. Mr. Polechronis stated that the results are similar and noted that additional work was performed at the Fourth and Townsend street station to identify a more efficient process and is currently being evaluated. Mr. Fahnestock asked if a simulation study would be completed to identify passenger movements and Mr. Polechronis stated that it is part of the DTX's Comprehensive Work Plan, which will be examined during the project's next phase.

Public Comment:

Roland Lebrun expressed concern regarding the platform designs at the Fourth and Townsend street station and stated that it is currently in violation of Prop 1A. He also stated that a peer review group expressed similar concerns in a letter sent to legislators in February of 2017. He recommended that the MTC or SFCTA takeover the project.

5. Facility Operations Update (15 minutes)

John Updike, TJPA Facility Director, presented the item.

Mr. Planthold inquired about the concert event hosted by Salesforce at the Transit Center and asked if they received any breaks in rent, or whether they were required to pay the full amount. Mr. Updike stated that Salesforce does not receive any breaks in rent and noted that due to their virtual events' impact on the public's use of Salesforce Park, Salesforce has paid more as a result. Vice Chair Aftab referenced the current 82 percent leasing occupancy at the Transit Center and asked when the TJPA expects to see full leasing occupancy, how that is defined and the timeline for achieving it. Mr. Updike stated that the TJPA is optimistic for 100 percent full leasing occupancy and noted that there is some work needing to be completed by TJPA before full occupancy can be reached.

Public Comment:

Jim Patrick referenced a previous contract with Otis regarding escalator and elevator work at the Transit Center and expressed concern relating to the amount of money the TJPA paid back then and cautioned the TJPA not pay for any additional upgrades relating to maintenance work they would provide.

6. Public Comment

Roland Lebrun referenced a letter that California State Treasurer Fiona Ma sent to Congress expressing concern regarding the CHSRA's rail project and suggested TJPA and CAC member's review.

7. CAC Member Comments & Future Agenda Requests

Member Li requested that CAC Members remain informed regarding the impending activation of the site of the former Temporary Transbay Terminal.

Future agenda requests include 1) train doors and platform heights for DTX; 2) review of bus and traffic circulation in the area surrounding the Transit Center; 3) update from Pearl Media on digital signage; and 4) AC Transit update on reinstating the Bus Only Lane on the Bay Bridge.

8. Adjourn

Chair Holt adjourned the meeting at 6:48 p.m.

ACCESSIBLE MEETING POLICY

The Ethics Commission of the City and County of San Francisco has asked us to remind individuals that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (Campaign and Gov't Conduct Code, Article II, Chapter 1, § 2.100, et seq.) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3124 and website: www.sfethics.org.