

**STAFF REPORT FOR CALENDAR ITEM NO.: 11
FOR THE MEETING OF: April 8, 2021**

TRANSBAY JOINT POWERS AUTHORITY

BRIEF DESCRIPTION

On February 15, 2007, the TJPA Board of Directors approved the appointment of the fifteen inaugural members to the TJPA Citizens Advisory Committee (TJPA CAC). The inaugural CAC meeting was held in April 2007, and the newly appointed members drew lots to determine which would serve initial one-year terms and which would serve full two-year terms. The expiration of subsequent terms has been staggered accordingly.

The TJPA CAC bylaws specify that members be selected to represent the following constituent categories:

1. Daily Caltrain Rider into San Francisco
2. Daily AC Transit Transbay Rider into San Francisco
3. Daily MUNI Rider on a line that terminates at or passes through the Transbay Terminal
4. Local Resident from District 6
5. Local Business from District 6
6. Environmentalist
7. Member of a Planning or Good-Government Non-Profit Organization
8. Representative from Labor
9. Bicycle Advocate
10. Disabled Advocate
11. San Francisco Based Public Transit Advocate
12. Regional Transit Advocate
13. Regional Transit Advocate
14. Member of the Citywide (San Francisco) Business Community
15. Member with Expertise in Real Estate Development or Real Estate Finance

The criteria for membership were established to ensure a qualified committee of regional stakeholders with a diverse array of knowledge and interest/advocacy aligned with the principal components that define the Transbay Program. Membership requires affiliation with at least one category, and the bylaws further specify that this mix of representation be preserved when replacement members are appointed to the CAC.

In March 2021, seven of eight seats were recommended for appointment to the CAC, which the TJPA Board approved. One of the eight seats was not filled and TJPA extended the recruitment cycle for an additional three weeks to find applicants qualified for the Daily AC Transit Transbay Rider into San Francisco seat.

During this extended recruitment cycle, we received four applications with three stating they qualified for the AC Transit seat.

After reviewing all applications, staff is recommending that the Board of Directors appoint Claire Kostohryz as a new member to fill the Daily AC Transit Transbay Rider into San Francisco seat and complete the 2021 recruitment cycle.

APPLICATION SOLICITATION OUTREACH

Prior to forming the CAC, TJPA staff developed, and the TJPA Board of Directors approved, an application for membership that asks for qualifications for membership, a statement of the applicant's objectives and goals, and affiliation(s) and references. This same application has been used in soliciting new members.

In March 2021, TJPA worked with our partners at AC Transit with Director Shaw's assistance to do additional outreach about this open seat. We posted on our website, reached out to partnering transit advocates and announced on our social media platforms about the extension. AC Transit conducted additional outreach by sending out a multi-lingual e-newsletter and promoting it on their social media handles. As a result, Richmond Mayor Butt tweeted and shared it on his Instagram account and the City of Pinole include it in their news.

APPLICATIONS RECEIVED

The TJPA received four applications from two women, one man and one undeclared and are East Bay residents. The applicants included one African-American, one Asian, one White, and one undeclared.

RECOMMENDATIONS FOR APPOINTMENT TO THE TJPA CAC

Staff recommends approval of Claire Kostohryz for appointment in the indicated category, pursuant to Article 2, Section 4 of the Bylaws of the Transbay Joint Powers Authority Citizens Advisory Committee. The recommended member is a female and an East Bay Resident.

NEXT STEPS

The attached resolution appoints the recommended applicant for membership to the TJPA CAC. The appointed member will be invited to the next meeting of the TJPA CAC on May 11, 2021. Due to the Stay Safer at Home order, meetings are currently held remotely. Meetings are normally held at the TJPA office at 425 Mission Street, Suite 250, San Francisco, CA 94105.

TIMELINE

April 8, 2021	TJPA Board of Directors Considers Recommended CAC Membership
May 11, 2021	Next TJPA CAC Meeting

RECOMMENDATION

Adopt the resolution approving the appointment of one member to the TJPA CAC as recommended.

ENCLOSURES

1. Application of recommended TJPA CAC Member
2. Resolution

**TRANSBAY JOINT POWERS AUTHORITY
BOARD OF DIRECTORS**

Resolution No. _____

WHEREAS, On October 27, 2006, the Transbay Joint Powers Authority (TJPA) Board approved the creation of the TJPA Citizens Advisory Committee (TJPA CAC) and Bylaws; and

WHEREAS, The approved TJPA CAC Bylaws call for a CAC comprised of fifteen members; and

WHEREAS, The TJPA CAC first met on April 10, 2007; and

WHEREAS, One position on the CAC remains open for appointment of the eight seats during this 2021 annual recruitment cycle; and

WHEREAS, The TJPA has solicited applications for membership from the public and received four applications; and

WHEREAS, In March 2021, seven of eight seats were recommended for appointment to the CAC, which the TJPA Board approved. One of the eight seats was not filled and TJPA extended the recruitment cycle for an additional three weeks to find applicants qualified for the Daily AC Transit Transbay Rider into San Francisco seat; and

WHEREAS, Claire Kostohryz is recommended for appointment to the Daily AC Transit Transbay Rider into San Francisco vacancy on the TJPA CAC; and

WHEREAS, The recommended applicant is an East Bay resident with a diverse range of interest, expertise and background and represents the regional nature of the Transbay Program; now, therefore, be it

RESOLVED, That the TJPA Board of Directors appoints the recommended applicant to serve as a member of the TJPA CAC.

I hereby certify that the foregoing resolution was adopted by the Transbay Joint Powers Authority Board of Directors at its meeting of April 8, 2021.

Interim Secretary, Transbay Joint Powers Authority



TRANSBAY JOINT POWERS AUTHORITY

Nila Gonzales • Interim Executive Director

APPLICATION FOR MEMBERSHIP ON THE TJPA CITIZENS ADVISORY COMMITTEE

Name: Claire Kostohryz _____ (Please type or write legibly)

Home Address: _____

City: Oakland County: Alameda Zip Code: 94608

Email: _____ Home Phone: _____

Contact Phone _____ Occupation: Affordable Housing Developer

Employer: BRIDGE Housing Corporation Position: Project Administrator

Ethnicity: White Gender: Female
(Voluntary Information) (Voluntary Information)

Affiliation(s) Please check at least one.
Membership requires that you fit within one of the categories below.

- Daily Caltrain rider into San Francisco
- Daily AC Transit Transbay Rider into San Francisco
- Daily MUNI Rider on a line that serves the Transit Center
- Local Resident from District 6 (zip code 94105 or 94107)
- Local Business from District 6 (zip code 94105 or 94107)
- Environmentalist
- Member of a planning or good-government non-profit organization
- Representative from labor
- Bicycle advocate
- Disabled advocate
- San Francisco based public transit advocate
- Regional Transit advocate
- Member of the citywide (San Francisco) business community
- Member with expertise in real estate development or real estate finance

Please explain your qualifications with respect to the affiliation(s) you checked above.

Prior to COVID-19, I would take the AC Transit bus when going to my office in the Financial District. Since COVID-19 I have been working from home but once vaccinated I will be going back into the office.



TRANSBAY JOINT POWERS AUTHORITY

Nila Gonzales • Interim Executive Director

Applicants who currently sit on another regional CAC that advises on matters relevant to the Transit Center will have priority for membership on the TJPA CAC.

Check here if you are a member of another regional Citizens Advisory Committee.

List CAC #2 #3 Member since Member since Member since

Summary of Applicant's Qualifications for Membership (You may attach a resume. Please limit your attachment to no more than three pages):

Resume attached!

Statement of Applicant's Objectives/Goals if accepted for membership on the TJPA Citizens Advisory Committee:

If accepted for membership on the TJPA Citizens Advisory Committee, my objective is to represent those who ride the AC Transit Transbay bus daily, those who are priced out of taking the Transbay bus daily, and those who face other systemic barriers to taking the Transbay bus. I would also like to focus on how we can improve the trip for riders and operators to create a more efficient regional public transit network.

References

Table with 3 columns: Name, E-mail, Phone. Contains references for Jean Walsh and Michael Wooley-Ousdahl.

Applications are considered active for one year from the date of signature. Completed applications should be submitted to the Transbay Joint Powers Authority via email cac@tjpa.org or by mail to 425 Mission Street, Suite 250, San Francisco, CA 94105 by February 26, 2021.

Please note that the information you provide in this application and resumes, and other material provided in connection with it, may be made available to the public. If you do not want your home address, telephone number, email address, or fax number disclosed, please indicate that fact in the space below the signature line. The information will be redacted from publicly available copies. Where residence is relevant, a portion of the address (such as street name and zip code) may be disclosed.

Claire Kostohryz SIGNATURE

3/22/2021 DATE

How did you hear about us?

- TJPA Website/Search Engine (Google, Yahoo, etc.)
Email
Newspaper
Word of Mouth
[X] Social Media
Other

Claire Kostohryz

[linkedin.com/in/claire-kostohryz](https://www.linkedin.com/in/claire-kostohryz)

PROFESSIONAL EXPERIENCE

BRIDGE HOUSING CORPORATION, San Francisco, CA

Project Administrator

August 2019 - Present

- Assist Project Managers with financial, legal, and construction related activities associated with the development process
- Have managed and completed federal, state, and local financing applications for over \$37 Million
- Work with consultants to prepare contracts, process invoices, complete draw requests and change orders

CITY OF BERKELEY: LAND USE AND PLANNING DEPARTMENT, Berkeley, CA

Policy Intern

December 2018 - May 2019

- Researched zoning issues regarding affordable housing, cannabis equity, and transportation to assist the Principal Planners
- Drafted ordinance language for the Berkeley Municipal Code regarding cannabis regulations
- Compiled housing data for the CA Department of Finance and the Department of Housing and Community Development
- Drafted a report on parking reform in Berkeley that was presented to City Council

SF PUBLIC WORKS: INFRASTRUCTURE PROJECT MANAGEMENT, San Francisco, CA

Student Design Trainee: Street Resurfacing Team

June - November 2018

- Planned, scheduled and facilitated meetings with staff across departments regarding Public Works' Strategic Plan
 - Created quarterly targets and goals to feasibly achieve the Strategic Plan objectives
 - Decreased project costs and maximized construction time by reconfiguring the 5 Year Plan using ArcGIS
 - Analyzed new private development at the interagency Street Design Advisory Team meetings
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EDUCATION

UNIVERSITY OF CALIFORNIA, Berkeley, CA

Bachelor of Arts, Urban Studies (GPA 3.75)

August 2017 - May 2019

Related Coursework: Introduction to Urban and Regional Transportation, Community and Economic Development, Urban Economics, Urban Design: Place-Making, Geographic Information Systems

RESEARCH EXPERIENCE

UNDERGRADUATE RESEARCH APPRENTICESHIP PROGRAM. Berkeley, CA

Research Assistant: Examining Local Land Use Entitlement Process in California

January - September 2018

- Extracted data regarding zoning and land use regulations for developments in Los Angeles County between 2014 and 2017
- Mapped zoning data using ArcGIS in order to analyze the spatial implications
- Transcribed 10 interviews with housing developers and city planners about their frustrations with the development process

GEOGRAPHIC INFORMATION SCIENCE FINAL PROJECT, Berkeley, CA

Project Leader: Analysis of Equity in the Ford GoBike San Francisco Expansion

November 2017

- Gathered quantitative and qualitative data on the Ford-GoBike system in San Francisco
 - Designed a network model and incorporated it into a greater suitability analysis using ArcGIS
 - Mapped bike infrastructure data to help determine the optimal placement of new stations
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ADDITIONAL SKILLS

- Advanced proficiency in Geographic Information Systems
 - Advanced proficiency in Microsoft Word, Powerpoint, Excel, Publisher,
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LEADERSHIP/ACTIVITIES

- Active Member of American Planning Association: Emerging Planners Group September 2019 - Present
- Active Member of Emerging Leaders Peer Network Professional Development Committee January 2020 - Present
- Active Member of SPUR: Ideas and Actions for a Better City January 2019 - Present