



**TRANSBAY JOINT POWERS AUTHORITY
CITIZENS ADVISORY COMMITTEE**

MEETING MINUTES

Tuesday, March 6, 2018

TJPA Office
201 Mission Street, Suite 2100
San Francisco, CA

5:30 p.m. to 7:30 p.m.

CITIZENS ADVISORY COMMITTEE

Bruce Agid, Chair
Keysha Bailey, Vice Chair

Paul Bendix
Anthony Birdsey
Jackson Fahnestock

Robert Feinbaum
Helen Han
Derrick Holt
Charley Lavery

Sean McGarry
Nathan Morales
Patty-Jo Rutland

Executive Director
Mark Zabaneh

Staff Liaison
Skip Sowko

CAC Secretary
Julie Markus

1. Call to Order

Chair Agid called the meeting to order at 5:30 pm.

Members Present: Chair Agid, Paul Bendix, Anthony Birdsey, Jackson Fahnestock, Robert Feinbaum, Derrick Holt, Charley Lavery, Sean McGarry, and Nathan Morales

Members Absent: Vice Chair Bailey, Helen Han, and Patty-Jo Rutland

A quorum was achieved.

2. Staff Report

Skip Sowko, TJPA Senior Design & Engineering Manager, presented the following report. TJPA received ten applications for the ten open CAC positions. Five of the positions were recommended for reappointment and five were recommended for new members. All applications have been sent for approval to the TJPA Board. On February 13, TJPA Board member and District 6 Supervisor Jane Kim and the TJPA received a letter from the East Cut Community Benefit District (CBD) encouraging the TJPA and the City of San Francisco (City) to develop a proactive plan for addressing potential quality-of-life issues in the Transit Center and the adjacent neighborhood, in preparation for the grand opening. Supervisor Kim's office has arranged for a community meeting on March 16, 2018 to address community needs and concerns. The TJPA will participate at this meeting. The San Francisco County Transportation Authority (SFCTA) has initiated its peer review of the Train Operations Analysis prepared by the TJPA in October 2017, which concluded that a three-track alignment is required to operate the trains from the future Fourth and Townsend underground station and the Transit Center. This peer review will also evaluate a value engineering study prepared by the SENER Group on behalf of a property owner on Second Street and operational material from the Railyard Alternative and I-280 Boulevard Feasibility (RAB) Study, both of which indicated that a 2-track alignment is feasible. The peer review is expected to be completed later this month and presented to the SFCTA Board on March 20, 2018. A presentation on the results of the peer review will be presented to the TJPA Board at the April 12, 2018 meeting. Mr. Sowko also reported that the Final Supplemental Environmental Document is anticipated to be presented to the TJPA Board in April for consideration and that there were no updates on the RAB Study. Mr. Feinbaum stated that at the SaveMuni meeting, they had a presentation about Regional Measure 3, and he was concerned about the \$325 million allocated for the Transit Center, which will be put into an escrow account. It has been his experience with previous agencies that when it came time to start the project, funds set aside were not there.

Public Comment:

Jim Patrick stated that the Cost Review Committee (CRC), which is chaired by the City and County of San Francisco Controller's office, did not allocate funds for AC Transit to move in and felt this was reprehensible. Executive Director Zabaneh replied that the CRC met in February to consider the TJPA's request for Tenant Improvement funds which would come from Program Reserve. Executive Director Zabaneh further stated that the CRC will consider the request in March which would then be brought to the TJPA Board in April.

3. Approval of Meeting Minutes: February 6, 2018

A motion to approve the February 6, 2018 minutes was made by Mr. Feinbaum and seconded by Mr. McGarry. A unanimous voice vote approved the motion.

4. Presentation of proposed Salesforce Transit Center Code of Conduct Update

Sidonie Sansom, TJPA Chief Security Officer, presented the item. Mr. Feinbaum asked if the bike lockers would be on a monthly lease. Ms. Sansom stated that the TJPA is contracted with ELock which will allow passengers to rent bike lockers by the hour. Mr. Morales asked if service animals will have to wear a vest or be required to carry a permit. Ms. Sansom

explained that there is not a requirement for service animals to have paperwork certifying them. Based on the newly approved Park Rules, only service animals will be allowed in the Park. Dogs on leashes will be allowed around the exterior of the Transit Center. Dogs on leashes and animals in containers are proposed to be allowed in the Transit Center only for the purpose of going between the bus deck, bus plaza and to the street. Chair Agid said that he was surprised that Ms. Sansom did not receive any pushback on bikes being prohibited within the grand hall area. Executive Director Zabaneh stated that the plan is to have them go in from the ground level via elevator to the bus deck. Chair Agid stated that he feels there is potential for riders to enter the grand hall with their bikes, converging at peak commute times and wanting to use the escalators instead of waiting for an elevator. Executive Director Zabaneh stated that once we head into operations, we will have the option to make adjustments if needed.

Public Comment:

Ted Olsson stated that he has always been an advocate of electric bikes and feels that the TJPA has a good start with the proposed plan with Ford GoBike. Jim Patrick asked why “drug use” was not included on the list of prohibited items in the Code of Conduct presentation. Ms. Sansom stated that it is listed in the Code of Conduct and will be implemented within the presentation. Mr. Patrick felt that the restrictions on non-service animals not being allowed within the rooftop park could become a losing battle.

5. Construction Update

Dennis Turchon, TJPA Senior Construction Manager, and Ron Alameida, San Francisco Public Works Director of Design & Construction for the Transit Center presented the Construction Update. Chair Agid expressed the need for a short presentation by Muni on what operations at the Bus Plaza will look like, as a lot of lines will be converging at the Transit Center. Executive Director Zabaneh stated that he would like both Muni and AC Transit to come in and present to the CAC. Mr. Alameida has challenged Webcor-Obayashi Joint Venture (W/O) to present an update to the TJPA Board at the next Board meeting on Thursday, March 8, 2018, as he has lost significant confidence in W/O. He stated that he has developed a new strategy to call W/O out on the current schedule and have them commit to a date of Substantial Completion. Chair Agid mentioned the schedule slipping by two weeks and, per the current construction update, it appears the schedule has slipped again. Chair Agid suggested that the TJPA adjust the Estimate at Completion for time and money spent. Executive Director Zabaneh stated that right now the priority is to nail down the date W/O will be able to finish. The TJPA is assessing the additional costs but will not collect until a later date. Mr. Birdsey asked when bus service will begin after Substantial Completion. Mr. Alameida stated that AC Transit has indicated it needs 10 weeks to test the bus deck and that they are also trying to get a running start on operator training ahead of Substantial Completion by implementing the applicable life-safety measures. Executive Director Zabaneh said that the plan is to have AC Transit and Muni start training in May 2018 so that the lag time is minimal upon Substantial Completion.

Public Comment:

Jim Patrick asked if there was a way to write a review about Fisk Electric due to slowing down the project significantly. Mr. Alameida said that the City has developed a contractor

rating system, which will score the underperforming contractors versus the high performing contractors.

6. Facility Readiness Update

Martha Velez, TJPA Facility Manager, with support from Sidonie Sansom, TJPA Chief Security Officer, presented the update. Mr. Feinbaum asked if the TJPA will be charging rent based on the space or the tenant. Ms. Velez stated that it will be primarily based on square footage. Mr. Feinbaum asked if the pop-up retailers have to submit a Letter of Intent (LOI) and also obtain a permit to set up the pop-up. Ms. Velez stated that the vendor only needs to fill out an application on PRI's website if they are interested. If a permit is needed, the vendor would have to obtain this themselves, or they can be signed off by the TJPA internally. Ms. Velez also introduced Mariah Michaud, Director for Lincoln Property Company who replaced Tony Smith. Mr. Fahnestock stated that he hopes the digital screens showing estimated time of arrivals will be more accurate and reliable than what Muni currently has available. He stated that it is important to make sure things work and riders feel comfortable and concurred with TJPA Board Member and San Francisco Municipal Transportation Agency (SFMTA) Director Ed Reiskin who stated, "We do not want passengers to feel as if they have just walked into a construction zone." Ms. Velez introduced the idea of having an art walk in front of eight store fronts until the Transit Center is fully operational. She is currently working with the San Francisco Arts Commission to have ArtSpan, a company that works with up to 300 artists, come in and paint the glass of the store fronts with temporary art using washable paints to give the retail area a more comfortable feel. Executive Director Zabaneh stated that the TJPA and the project team will be taking steps to make sure the center is inviting upon opening. Mr. Feinbaum suggested some indoor greenery to make visitors feel comfortable.

Public Comment:

Jim Patrick asked about turning the LOIs into actual contracts. Ms. Velez stated that 24 out of the 35 spaces are committed to serious, viable tenants. Mr. Patrick also mentioned that it would be a good idea for Colliers to start to build relationships with prospective tenants.

7. Public Comment

None.

8. CAC Member Comments & Future Agenda Requests

Future agenda requests include: 1) transition into operations at the Transit Center and AC Transit and Muni readiness; 2) review of the plans for Mission Square; 3) review of bus and traffic circulation in the area surrounding the transit center; 4) coordination between the East Cut CBD and the asset management team; 5) train doors and platform heights for the DTX; 6) public relations strategy for opening of the Transit Center; 7) follow-up presentation by the City's Vision Zero Task Force; and 8) Presentation on bicycle usage within the Transit Center

9. Adjourn

Chair Agid adjourned the meeting at 7:25 pm.