



**TRANSBAY JOINT POWERS AUTHORITY
CITIZENS ADVISORY COMMITTEE**

MINUTES

Tuesday, January 9, 2018

TJPA Office
201 Mission Street, Suite 2100
San Francisco, CA

5:30 p.m. to 7:30 p.m.

CITIZENS ADVISORY COMMITTEE

Bruce Agid, Chair
Keysha Bailey, Vice Chair

Paul Bendix
Anthony Birdsey
Jackson Fahnestock
Robert Feinbaum

Helen Han
Derrick Holt
John Kutay

Charley Lavery
Sean McGarry
Nathan Morales
Patty-Jo Rutland

Executive Director
Mark Zabaneh

Staff Liaison
Skip Sowko

CAC Secretary
Julie Markus

1. Call to Order

Chair Agid called the meeting to order at 5:31 p.m.

Members Present: Chair Agid, Vice Chair Bailey, Paul Bendix, Anthony Birdsey, Robert Feinbaum, Derrick Holt, Charley Lavery, Sean McGarry, Nathan Morales, and Patty-Jo Rutland

Members Absent: Jackson Fahnestock, John Kutay, and Helen Han.

Chair Agid asked for a moment of silence for Mayor Ed Lee who passed away December 12, 2017.

2. Staff Report (15 minutes)

Skip Sowko, TJPA Senior Design & Engineering Manager, presented the report. Sara DeBord, TJPA Chief Financial Officer, contributed to the report. Mr. Sowko reported that the TJPA will be sending out an announcement to recruit new CAC members for the next term. He also reported that the TJPA will send special meeting notices for the February and March CAC meetings so that they occur prior to that month's Board meeting. Mr. Sowko reported that an application for the Transit and Intercity Rail Capital Program (TIRCP) will be submitted on Friday, January 12, 2018. Chair Agid stated that he and a few of the CAC members will be writing a letter of support for the TIRCP. Chair Agid asked if the Board was in support of the TJPA submittal for the TIRCP program. Ms. DeBord stated that the Board is in support of the grant application and that TJPA is a good fit even though the TJPA does not have an approved Final Supplemental Environmental Impact Statement /Supplemental Environmental Impact Report (SEIS/SEIR). She said that if TJPA is not awarded the grant, it will still position the TJPA well for a chance in the future. Chair Agid also asked if the San Francisco County Transportation Authority (SFCTA) is in support of the TJPA submitting the TIRCP application. Ms. DeBord stated that SFCTA is in support of the TIRCP application and that the TJPA has a letter of support from them. Mr. Feinbaum asked Ms. DeBord how the grant money would be disbursed. Ms. DeBord stated that the \$275 million would be allocated over a 5-year period but would not occur until the years 2022-2023. Mr. Feinbaum stated that he would be writing a letter of support on behalf of SaveMuni. Mr. Sowko stated that he did not have an update on the Railyard Alternatives and I-280 Boulevard Feasibility Study (RAB). Chair Agid asked the CAC if they would like to write a letter of support for the TJPA for the TIRCP program individually or write one letter from the entire group. Everyone agreed that one letter of support from the CAC for the TJPA TIRCP application was sufficient.

Public Comment:

Jim Patrick stated that he attended a SFCTA Board Meeting on January 9, 2018 and they approved \$188,000 dollars for peer review of three operational studies dealing with two vs. three mainline tracks coming to the Transit Center.

3. Approval of Meeting Minutes: December 5, 2017

A motion to approve the minutes, with modifications stated below, was made by Mr. Holt and seconded by Mr. McGarry.

- Chair Agid stated that the phrase within the Staff Report stated, “a few CAC members who hold a position on the citizens working group for the RAB study heard from the project team and the info they received was that discussions are still in progress and they are expected to have a decision “after the first of January” be changed to “after the first of the year.”
- Located in Item # 4 – Bob “Gallard” was changed to Bob Harrer
- Chair Agid stated the phrase “He would like to see an agreement “as to the coordination and resources” for managing the Transit Center between the TJPA, San Francisco Police Department (SFPD) and the East Cut Community Benefit District (CBD) to “he would like to see an agreement for protocol and resources for managing the Transit Center between the TJPA, SFPD, and the East Cut CBD.

- Located in Item #6, Chair Agid wanted the phrase “Ted Olsson suggested adding a future agenda item for how the new traffic patterns will “incorporate” work being done by the Vision Zero Task Force to “Ted Olsson suggested adding a future agenda item for how the new traffic patterns will “change” work being done by the Vision Zero Task Force.

There was no member of the public wishing to comment. A unanimous voice vote approved the motion.

4. Presentation of the Annual Program Status Report (75 minutes)

Sara DeBord, TJPA Chief Financial Officer, Dennis Turchon, TJPA Senior Construction Manager, Ron Alameida, Director of Design & Construction for the Transit Center Project, Skip Sowko, TJPA Senior Design & Engineering Manager, Martha Velez, TJPA Facility Manager, Sidonie Sansom, TJPA Chief Security Officer (CSO), and Christine Falvey, Communications Director for the Transit Center Project contributed to the report.

Chair Agid commended TJPA on the opening of the #5 Fulton Muni Bus and felt that it was well supported, inviting and organized, but did state that he felt the use of a local access sign appeared to look more like a construction sign instead of a pedestrian sign. Chair Agid also asked about the Peer Review Panel that TJPA will be participating in with SFCTA in regard to the two versus three mainline tracks. Mr. Sowko replied that the panel is reviewing three reports which are related to the extension of Caltrain and California High-Speed Rail to the Transit Center: (1) Value Engineering Study prepared by SENER Engineering and Construction on behalf of Robert Birmingham, an affected property owner; (2) Train Operations Analysis of Two versus Three Mainline Tracks prepared by Parsons Transportation Group on behalf of the TJPA; and (3) RAB developed on behalf of the SF Planning Department. Mr. Sowko explained that the studies dealt with evaluating the need for two versus three tracks from the Fourth and Townsend Station to the Transit Center. TJPA will be meeting with the Peer Review Panel on January 25th and 26th to present the TJPA findings included in the TJPA’s report dated October 31, 2017.

Chair Agid commented on the Master Schedule slide and felt it needed more of a baseline and context. Mr. Alameida stated that most of the slides do cover more detail however the master schedule slide was implemented to provide a general overview. Mr. Feinbaum asked if the Pop-Up retail would be implemented before the buses arrive in June. Ms. Velez stated that the preparation and leg work for the Pop-Up retail would be concluded in March 2018 but would not be activated until bus operations. Chair Agid asked what percentage PRI has on securing spaces for Pop-Up retailers to date. Ms. Velez stated that she will be obtaining the list from PRI shortly. Ms. Rutland asked about the status of training for AC Transit bus operators. Mr. Alameida stated that one of the major components to operator training is Fire, Life, and Safety within the Transit Center. Mr. Bendix asked about press strategy and the public relations plan for the Grand Opening of the Transit Center. Ms. Falvey stated that the TJPA has hired Davis and Associates which are branding the events through messaging and social media. Mr. Bendix asked if the firm would be able to provide an analysis on any messaging issues as he would be able to provide feedback since he has expertise in this area. Ms. Falvey stated that Davis and Associates would provide a presentation at a future CAC

meeting. Chair Agid requested the Public Relations presentation early enough before the Grand Opening.

Public Comment:

Jim Patrick suggested using a helicopter to place the last tree on the park for the Grand Opening event which would bring in a lot of press.

5. Discussion of December 5, 2017 Multi-Agency Panel Discussion of Coordinated Response to Quality of Life Issues in the Transbay Neighborhood (20 minutes)

Sidonie Sansom, TJPA CSO, and Rodney Harris, TJPA Deputy CSO, contributed to the discussion. Chair Agid thanked the TJPA for hosting the Multi-Agency Panel at the December CAC meeting and felt it was a positive approach to potential quality of life issues in the new Transit Center. Chair Agid and Nathan Morales drafted a letter which was provided to the CAC Members during the meeting. Chair Agid requested feedback before it is sent to the TJPA Board of Directors, Executive Director of the TJPA, District 6 Supervisor Jane Kim, Department of Supportive Housing (HSH) and the Chief of the San Francisco Police Department (SFPD). Mr. Feinbaum felt that the Mayor of San Francisco should also be copied on the correspondence. Chair Agid suggested the need for a plan and protocol in place for at risk individuals as well as a need for a committee, which would include a member from the East Cut CBD, TJPA CAC, SFPD and HSH. Ms. Sansom stated that TJPA believes there is a comprehensive plan to address the quality of life issues within the Transit Center. Mr. Harris stated that trying to determine what issues the TJPA will have is premature at this point due to the many moving parts and that the TJPA needs the ability to build out the program. Ms. Rutland stated that she does not see a problem with a committee redrafting the language in the letter being conscious of the relationship between the TJPA and the CAC. Mr. Sowko stated that the TJPA will attend any working group set up to address the larger area outside the Transit Center, but that the TJPA's scope remains within the Transit Center area only. The lead for quality of life issues for the broader area is the jurisdiction of HSH and SFPD. Vice Chair Bailey recommended revisions to the beginning of paragraph four of the letter to reflect that TJPA has put together a solid plan for the internal facility and to compliment the staff, but the specific concern of the letter is to address external areas of the facility. Chair Agid stated that the CAC will agree to listing the TJPA Board and Mayor of San Francisco as "copied" on the letter instead of directly addressed. Mr. Lavery stated that a member of the homeless community should possibly be appointed to represent individuals who are dealing with quality of life issues. Mr. McGarry expressed that he felt the parts of the discussion lacked sensitivity to homeless people and cautioned the CAC to keep that in mind when talking about the issue. Chair Agid stated as a community, we need to solve the problem in a respectful and compassionate manner and make available all the different services to those who do not have a place to go when the Transit Center closes at night.

6. Public Comment

Jim Patrick suggested the TJPA develop a data system to track individuals with quality of life issues.

7. CAC Member Comments & Future Agenda Requests

Future agenda requests include: 1) transition into operations at the Transit Center and AC Transit's readiness; 2) review of the plans for Mission Square; 3) review of bus and traffic circulation in the area surrounding the Transit Center; 4) coordination between the East Cut CBD and the Asset Management team; 5) train doors and platforms heights for DTX; 6) Public Relations strategy for opening of the Transit Center; and, 7) Schedule follow-up presentation by Vision Zero Task Force.

8. Adjourn

Chair Agid adjourned the meeting at 8:05pm.

DRAFT