

**THIS STAFF REPORT COVERS CALENDAR ITEM NO.: 9
FOR THE MEETING OF: July 31, 2009**

TRANSBAY JOINT POWERS AUTHORITY

BRIEF DESCRIPTION:

Approve an Intergovernmental Agreement (IGA) between the Transbay Joint Powers Authority (TJPA) and the City and County of San Francisco Department of Building Inspection (DBI) to provide plan review and field inspection services (Services) for the Transbay Transit Center Program (Program).

SUMMARY:

As part of the Program, the TJPA will design and build component projects including a new Transbay Transit Center located at First and Mission streets; elevated bus ramps leading to the Transit Center; new bus storage facilities located beneath the Interstate 80 west approach to the Bay Bridge; and a rail extension leading from Fourth and King streets below Townsend and Second streets to the Transit Center (each of which is referred to herein as a "Project").

TJPA is an authorized public agency with jurisdiction and review authority for code enforcement for the Projects and is responsible for ensuring compliance with governing codes applicable to each Project. Staff recognizes that DBI is uniquely qualified to provide necessary Services to ensure compliance with governing codes in a timely and cost effective manner and that the TJPA would benefit from efficiencies in using DBI staff for these services. DBI proposes to provide the Services as a professional consultant to the TJPA through an IGA.

DBI will be compensated in accordance with the fees stipulated in the San Francisco Building Code (SFBC) for Services. The IGA will commence on the effective date of the Agreement and remain in effect for the duration of the Program unless earlier terminated.

REPORT:

The Program includes design and construction of Projects which must each comply with governing codes. The Services to be performed by DBI as outlined in this agreement apply to Projects including demolition of the existing Transbay Terminal and construction of the new Transbay Transit Center located at First and Mission streets; elevated bus ramps leading to the Transit Center; new bus storage facilities located beneath the Interstate 80 west approach to the Bay Bridge; and a rail extension leading from Fourth and King streets below Townsend and Second streets to the Transit Center.

In accordance with this agreement, DBI will act solely in an advisory capacity and as requested by the TJPA to provide the Services for the Projects in order to evaluate Project compliance with governing codes. The Services provided by DBI will be consistent with DBI's current practice and include review of architectural, civil, structural, mechanical, plumbing, and electrical systems.

At the completion of plan review for each Project, DBI will issue a letter to the TJPA indicating that DBI, in conjunction with San Francisco Fire Department, has found the plans to be in compliance with governing codes.

After partial completion and at the appropriate time that a temporary certificate would be issued, DBI will issue a letter to the TJPA recommending that DBI has found that the Project meets the requirements for a Temporary Certificate of Occupancy. At the completion of field inspection for a Project, DBI will issue a letter to the TJPA recommending that DBI has found that the Project meets the requirements for a final Certificate of Occupancy.

The fees paid to DBI for Services will be calculated using the San Francisco Building Code Fee Schedules and the estimated construction cost for each Project. The current estimate for fees for all Projects is \$6.3 million and is subject to change depending on the estimated construction cost for each Project.

RECOMMENDATION:

Staff recommends that the TJPA Board authorize the Executive Director to execute an Intergovernmental Agreement with the Department of Building Inspection in the form attached to this report.

ATTACHMENTS:

1. Agreement
2. Resolution

**TRANSBAY JOINT POWERS AUTHORITY
BOARD OF DIRECTORS**

Resolution No. _____

WHEREAS, The construction of the Transbay Transit Center Program (Program) will require review of each component project (Project) to determine compliance with governing code, and

WHEREAS, County of San Francisco Department of Building Inspection (DBI) staff is uniquely qualified to provide plan review and field inspection to determine compliance with governing code; and

WHEREAS, DBI has submitted a proposal for plan review and field inspection services to the TJPA; and

WHEREAS, Staff has reviewed DBI's proposal and negotiated an Intergovernmental Agreement; and

WHEREAS, Staff recommends that the TJPA Board approve the Intergovernmental Agreement; now, therefore, be it

RESOLVED, That the TJPA Board authorizes the Executive Director to execute the Intergovernmental Agreement between the TJPA and DBI to provide plan review and field inspection services for compensation as stipulated in the San Francisco Building Code and for a term to commence on the effective date of the Agreement for the duration of the Program unless earlier terminated.

I hereby certify that the foregoing resolution was adopted by the Transbay Joint Powers Authority Board of Directors at its meeting of July 31, 2009.

Secretary, Transbay Joint Powers Authority

INTERGOVERNMENTAL AGREEMENT

between

TRANSBAY JOINT POWERS AUTHORITY

and

**CITY AND COUNTY OF SAN FRANCISCO,
DEPARTMENT OF BUILDING INSPECTION**

for

Plan Review and Field Inspection Services for the Transbay Transit Center Program

This Intergovernmental Agreement (“Agreement”) between the Transbay Joint Powers Authority (“TJPA”) and the City and County of San Francisco (the “City”), Department of Building Inspection (“DBI”) (collectively, “Parties”) is entered into as of the _____ day of _____, 2009.

RECITALS

The Agreement is entered into with reference to the following facts and circumstances:

- A. The TJPA is developing the Transbay Transit Center Program (“Program”). As part of the Program, the TJPA will design and build the following component projects: 1) a temporary terminal located on the block bounded by Main, Howard, Beale and Folsom streets; 2) a new Transbay Transit Center located at First and Mission streets; 3) elevated bus ramps leading to the Transit Center; 4) new bus storage facilities located beneath the Interstate 80 west approach to the Bay Bridge; and 5) a rail extension leading from Fourth and King streets below Townsend and Second streets to the Transit Center (each of which is referred to herein as a “Project”).
- B. The TJPA requests that DBI provide certain plan review and field inspection services (“Services”) for the Program to ensure that the Program complies with governing codes.
- C. The Parties anticipate that fees for Services under this Agreement shall exceed \$1 million and, consequently, this Agreement shall not become effective until approved by the San Francisco Board of Supervisors resolution as required by San Francisco Charter Section 9.118.

NOW, THEREFORE, the TJPA and DBI agree as follows:

AGREEMENT

1. Scope of Services.

A. Plan Review Services.

DBI, acting solely in an advisory capacity and as requested by the TJPA, shall provide plan review services for each Project (“Plan Review”). As part of Plan Review, DBI shall check the following types of plans: architectural (including disabled access, civil, and landscaping), structural, mechanical, plumbing and electrical. At the completion of Plan Review, DBI will issue a letter to the TJPA indicating that DBI, in conjunction with San Francisco Fire Department (SFFD), has found the plans to be in compliance with governing codes (“Compliance Letter”). DBI will not issue permits.

DBI shall designate a representative responsible for managing the Plan Review process for the Program.

DBI will coordinate SFFD involvement in Plan Review in a manner consistent with customary DBI permitting practices, including fee collection. The TJPA will manage Plan Review by City departments and entities other than DBI and SFFD.

The TJPA shall submit to DBI the following items as appropriate to facilitate DBI Plan Review for each Project:

- i. A DBI project control application, completed for record-keeping purposes only.
- ii. Eight (8) sets of full-size plans for each Project and associated specifications, calculations, geotechnical reports and other documents requested by DBI. For the initial Plan Review, DBI agrees to accept plans not less than ninety percent (90%) complete and not affixed with the wet seal or wet signature of a registered design professional. These plans shall indicate “for plan review only” to state the intended purpose.
- iii. As part of the final review stage for each Project, the TJPA shall submit three (3) sets of specifications and full-size plans, each set affixed with the wet seal and wet original signature of the responsible registered design professional on the cover sheet.

At the completion of Plan Review, two (2) sets of plans and specifications shall be returned to TJPA stamped with the DBI approval stamp and accompanied by the DBI Compliance Letter. One (1) set of plans and specifications shall be retained by DBI for record-keeping and referencing purposes as requested by the TJPA.

B. Field Inspection Services.

DBI, acting solely in an advisory capacity and as requested by the TJPA, shall provide building, mechanical, plumbing, and electrical inspection services for each Project (“Field Inspection”). DBI shall provide such services in order to verify each Project’s conformity with governing

codes. With respect to these inspections, DBI inspectors shall advise and make recommendations to the TJPA. The TJPA recognizes that Field Inspection does not include any special inspections identified in San Francisco Building Code ("SFBC") Chapter 17. The TJPA shall arrange for any such special inspections independent of this Agreement and at its sole cost. After partial completion and at the appropriate time that a temporary certificate would be issued, DBI will issue a letter to the TJPA recommending that DBI has found that the Project meets the requirements for a Temporary Certificate of Occupancy. At the completion of Field Inspection for a Project, DBI will issue a letter to the TJPA indicating that DBI has found that the Project meets the requirements for a final Certificate of Occupancy.

DBI shall designate contact persons to coordinate the Field Inspection process with the TJPA, including assignment and schedule of inspections.

At the time the TJPA submits a DBI project control application requesting Plan Review, the TJPA shall inform DBI whether as-needed field inspectors will be requested ("Standard Field Inspection") or whether TJPA requests a full-time on-site inspector ("Full-Time Field Inspection"). Additionally, the TJPA shall notify the DBI contact person not less than five (5) days in advance of when a Standard Field Inspection is required and not less than thirty (30) days in advance of when a Full-Time Field Inspection is required.

DBI will coordinate SFFD involvement in Field Inspection in a manner consistent with customary DBI permitting practices, including fee collection.

C. Additional Services.

In addition to Plan Review and Field Inspection, the TJPA may request the following additional services ("Additional Services"):

- i. Microfilming and record-retention services
- ii. Project addressing services
- iii. Other services as mutually agreed upon by both Parties

2. Applicable Code.

DBI shall apply the governing codes, which may include but are not limited to the SFBC in its Plan Review and Field Inspection for each Project. For purposes of this Agreement, the SFBC includes the San Francisco building, plumbing, mechanical and electrical codes.

DBI shall provide the Services in accordance with the requirements set forth in the latest edition of the SFBC applicable at the time the TJPA files a DBI project control application for a Project or as mutually agreed by the TJPA and DBI. Any issues regarding compliance with requirements for disabled access shall be determined in accordance with the SFBC and applicable State of California laws, rules and regulations.

3. Appeals Process.

The TJPA will be responsible for responding to any appeals of DBI's Plan Review or Field Inspection for a Project. The TJPA may, at its own discretion, choose to use the DBI appeals process as outlined in the SFBC.

4. Structural Design Review Process.

The TJPA will utilize the services of a Structural Design Review Team ("Review Team") to provide additional and specialized expertise to supplement the structural design. The Review Team shall meet with the TJPA as the need arises throughout the design process.

The Review Team will be engaged as early in the structural design phase as practicable. This affords the Review Team an opportunity to evaluate fundamental design decisions, which could disrupt design development if addressed later in the design phase. Early in the design process, the TJPA and Review Team will jointly establish the frequency and timing of Review Team milestones, and the degree to which the TJPA anticipates the design will be developed for each milestone.

The Review Team shall provide written comments to the TJPA, and the TJPA shall prepare written responses thereto. The Design Engineer shall maintain a log that summarizes Review Team comments, the TJPA responses to comments, and resolution of comments, all of which are to be shared with DBI.

Review Team review will focus on specific portions or structural elements of a Project. This scope of services may include, but shall not be limited to, review of the following:

- i. Earthquake hazard determination.
- ii. Site-specific ground motion characterization.
- iii. Seismic performance goals.
- iv. Basis of design, design methodology and acceptance criteria.
 - v. Mathematical modeling and simulation.
 - vi. Interpretation of results of analysis.
- vii. Member selection and design.
- viii. Detail concepts and design.
- ix. Construction Documents, including drawings and specifications.
 - x. Isolator or damper testing requirements and quality control procedures.
- xi. At the discretion of the TJPA, other building aspects, including design for wind resistance, design of special foundation or earth-retaining systems, or the design of critical non-structural elements.

5. Relationship of Parties.

A. Authority Having Jurisdiction.

The TJPA and DBI understand that DBI shall provide the Services as a professional consultant to the TJPA. DBI shall not act as an agency issuing any permits for the Projects. The TJPA shall be solely responsible for obtaining any permits required by any agencies having jurisdiction over the Projects. The Parties acknowledge that the TJPA is the authorized public agency with jurisdiction and review authority for code enforcement for Projects.

B. Independent Contractor.

The relationship of DBI to the TJPA is that of an independent contractor and all persons working for or under the direction of DBI are its agents or employees and not agents or employees of the TJPA. The TJPA and DBI shall, at all times, treat all persons working for or under the direction of DBI as agents and employees of DBI, and not as agents or employees of the TJPA. The TJPA shall have the right to control DBI only insofar as allowed by this Agreement.

The TJPA shall not have the ability to direct how the Services are to be performed, specify the location where the Services are to be performed, or establish set hours or days for performance of the Services.

The TJPA shall not have any right to discharge any employee of DBI from employment with DBI.

DBI shall, at its sole expense, provide for its employees providing the Services to the TJPA under this Agreement any and all benefits required under applicable law, such as workers' compensation, disability insurance, vacation pay, sick pay, or retirement benefits; obtain and maintain all licenses and permits usual or necessary for performing the Services; pay any and all taxes incurred as a result of the employee(s) compensation, including estimated taxes, Federal Insurance Contributions Act ("FICA") and other employment taxes; and provide the TJPA with proof of payment of taxes on demand.

6. Performance.

A. Task Orders and Notices to Proceed.

The TJPA may choose to authorize the Services by way of Task Orders, subject to the requirements and procedure set forth in Section 7 of this Agreement. Each Task Order will establish the scope of services, approach to performing the Services, maximum cost, and schedule.

Following the Parties' agreement on the terms of a Task Order, the TJPA will provide a written Notice to Proceed ("NTP") to DBI to proceed with the Services. DBI may not commence work without a written NTP. The TJPA shall have sole discretion to issue an NTP authorizing DBI to proceed with work under Task Orders. Whether the TJPA will issue an NTP shall depend on (1)

the TJPA's evaluation of the quality of DBI's Services and work products previously authorized and completed or in-progress and whether DBI completed such Services and products within the budget and within a reasonable schedule; (2) approval from and/or compliance with requirements of the FTA and other funding agencies; and (3) the availability of funding.

In the event that the Parties cannot reach an agreement on the terms of a Task Order, the TJPA may cancel the request for Services, have the Services performed by others, or request that DBI proceed with the Services under such conditions as the TJPA may require to meet its schedule, budget, or other Program requirements ("Interim NTP"). In the event the TJPA and DBI agree to proceed with the Services, the Parties shall continue to negotiate outstanding terms of the Task Order while DBI performs the Services under the Interim NTP. For work the TJPA has approved and DBI has agreed to perform under an Interim NTP, the TJPA shall pay DBI according to the rates set forth in Section 7 of this Agreement unless both Parties agree in writing to an alternative fee arrangement.

If DBI completes tasks that are not reasonably included in the scope of services under an approved Task Order without first obtaining the TJPA's written approval in accordance with the above procedures, regardless of the amount or value of the work, the TJPA shall have no obligation to reimburse DBI for the work.

If DBI completes work that exceeds the budget under an approved Task Order without first obtaining the TJPA's written approval in accordance with the above procedures, regardless of the amount or value of the work, the TJPA shall have no obligation to reimburse DBI for the work that exceeds the approved budget.

B. Standard of Performance.

DBI shall perform the Services required under this Agreement in conformance with the standards observed by a competent practitioner of the profession in which DBI is engaged in the geographical area in which DBI practices its profession. DBI's work products under this Agreement shall conform to the standard of quality normally observed by a person practicing in DBI's profession.

DBI shall be subject to the provisions of the "FTA Requirements for Agreements with the TJPA" of the Federal Transit Administration attached as Exhibit A ("FTA Regulations"), which are incorporated into this Agreement. In the event of a conflict between the FTA Regulations and any other terms and conditions of this Agreement, the FTA Regulations shall control, except that the dispute resolution and indemnity provisions of this Agreement are controlling.

DBI shall assign only competent personnel to perform the Services under this Agreement. In the event that the TJPA desires the reassignment of any such persons, DBI shall consider the reassignment of such person or persons.

DBI shall devote such time to the performance of the Services under this Agreement as may be reasonably necessary to satisfy DBI's obligations under this Agreement.

7. Compensation.

A. Rate.

Plan Review Services. For Plan Review provided by DBI for each Project under this Agreement, the TJPA shall compensate DBI in accordance with the Plan Review fee rates in SFBC Section 110A. Schedule of Fee Tables (Exhibit B).

Additional Services. For Additional Services provided by DBI under this Agreement, the TJPA shall reimburse DBI at the following rates:

- i. Microfilming and record-retention — in accordance with SFBC Section 110A. Schedule of Fee Tables (Exhibit B).
- ii. Project addressing — in accordance with SFBC Section 110A. Schedule of Fee Tables (Exhibit B).
- iii. Other services as mutually agreed upon by both parties — in accordance with applicable tables in the SFBC.

No other accessory fees shall be collected by DBI for Plan Review or Field Inspection services.

Field Inspection Services.

Standard Field Inspection. For Standard Field Inspection provided by DBI for Projects under this Agreement, the TJPA shall compensate DBI in accordance with the Permit Issuance Fee rates in SFBC Section 110A Schedule of Fee Tables (Exhibit B).

Full-time Field Inspection. When requested by the TJPA and in lieu of Standard Field Inspection, DBI shall provide Full-Time Field Inspection for specific Projects and for the duration of such specific Projects. For Full-Time Field Inspection services, the TJPA shall compensate DBI on a monthly basis for each inspector in accordance with the Standard Hourly Rates in SFBC Section 110A, Schedule of Fee Tables (Exhibit B). The Parties agree that DBI Full-Time Field Inspector duties will include, but may not be limited to, standard inspection duties, review of Project specifications, and inspection for Project compliance with Project specifications. Full-time field inspectors assigned to specific TJPA Projects will not be assigned by DBI to work on any other projects.

Extraordinary Field Inspection. The Parties agree that DBI inspectors will work during normal working days and hours as part of the Field Inspection fee. If TJPA requests that inspectors work outside of normal working days and hours (“Extraordinary Field Inspection”), TJPA shall compensate DBI on an a time basis in accordance with the off-hours hourly rates in SFBC Section 110A, Schedule of Fee Tables (Exhibit B).

B. Payment and Invoices.

Plan Review. The TJPA can submit Projects to DBI and pay the Plan Review fee upon filing of the DBI project control application and issuance of an NTP for Plan Review services in a Task

Order. Alternatively, the TJPA can elect to submit Projects for Plan Review in a manner similar to a Site Permit with Addenda and make payments consistent with that process.

Standard Field Inspection. The TJPA will pay for Standard Field Inspection upon receipt of the Compliance Letter from DBI, unless the TJPA has elected to submit the Project in a manner similar to a Site Permit with Addenda and requested Full-time Field Inspection.

Full-time Field Inspection. For Full-Time Field Inspection services requested by TJPA, DBI shall submit invoices on a monthly basis for approval by the TJPA Executive Director, or her designee.

Each invoice payment shall cover only those Services that have been performed the previous month as required in this Agreement. Invoices furnished by DBI under this Agreement must be in a form reasonably acceptable to the TJPA. The TJPA shall make a good faith effort to pay all undisputed amounts within forty-five (45) days following receipt of a proper invoice from DBI.

Extraordinary Field Inspection or Additional Services. For any Extraordinary Field Inspection or Additional Services requested by TJPA, DBI shall submit invoices on a monthly basis for approval by the TJPA Executive Director, or her designee. Payment to DBI shall cover only those Extraordinary Field Inspection or Additional Services that were requested in advance by the TJPA and that have been performed as required in this Agreement. Invoices furnished by DBI under this Agreement must be in a form reasonably acceptable to the TJPA. The TJPA shall make a good faith effort to pay all undisputed amounts within forty-five (45) days following receipt of a proper invoice from DBI.

The TJPA shall send all payments to DBI under this Agreement by United States mail to DBI's address stated in Section 9 of this Agreement.

C. Fee Dispute.

If the TJPA disputes any cost reimbursable fee payment under Section 7 of this Agreement, it shall provide DBI with a written Notice of Dispute objecting to the nature and amount of the payment, as applicable. Upon DBI's receipt of a Notice of Dispute, DBI and the TJPA shall meet and attempt to resolve the dispute at the earliest practicable time.

In no event shall the TJPA be liable for interest or late charges for any late payments. DBI acknowledges that the provisions of Public Contract Code Section 7107 do not apply to this Agreement.

All amounts paid to DBI shall be subject to audit by the TJPA.

D. DBE Requirements.

Under 49 Code of Federal Regulations ("CFR") Section 26.13, in contracts and subcontracts assisted by the United States Department of Transportation ("DOT"), DBI and all its consultants, subcontractors, vendors, and joint venture partners (collectively, "subcontractors") shall not

discriminate on the basis of race, color, national origin, or sex in the performance of the contract. Failure by DBI to carry out these requirements is a material breach of this contract, which may result in the TJPA's termination of this contract or such other action as the TJPA deems appropriate.

On July 20, 2006, the TJPA adopted the Disadvantaged Business Enterprise Program ("DBE Program"). The DBE Program is available on the TJPA website at <http://www.transbaycenter.org>. DBI shall implement the DBE Program if DBI utilizes subcontractors to perform Services under this Agreement. DBI shall notify the TJPA if DBI anticipates or proposes using subcontractors to perform Services.

If DBI is required to implement the DBE Program, DBI shall submit the following documents to the TJPA pursuant to the monitoring requirements outlined in Section XIII of the TJPA's DBE Program (49 CFR 26.37):

(i) DBI shall submit a Progress Payment Report with every invoice. This form provides a detailed summary of actual expenditures due to each subcontractor by billing period and to-date. It also serves to monitor ongoing DBE and non-DBE participation throughout the contract.

(ii) DBI shall submit a Subcontractor Payment Declaration after payments are issued to a subcontractor. This form serves as proof of payment to DBE and non-DBE subcontractors. As required under Section XII.2 of the DBE Program, DBI shall pay a subcontractor no later than 10 days of receipt of each progress payment unless a longer period is agreed to in writing.

(iii) DBI shall submit a Final Expenditure Report at the completion of this Agreement. This form provides a final record of actual expenditures for the contract. This form will be compared to the "Bidders/Proposers Information Request Form" submitted by DBI at the time of proposal. The DBEs shown on the completed records should be the same as those originally listed unless an authorized substitution was made or DBI used additional DBEs. DBI will be required to explain in writing why the names of the subcontractors, the work items, or the dollar figures are different from what was originally shown on the "Bidders/Proposers Information Request Form" when (1) there have been no changes made by the Resident Engineer/Contract Manager; or (2) DBI has not provided a sufficient explanation in the comments section of the completed Final Expenditure Report.

8. Technical Dispute Resolution.

The TJPA may elect to resolve any technical issues between the TJPA and DBI relating to Plan Review or Field Inspection by appeal to the City and County of San Francisco Board of Examiners or the Disabled Access Appeals Board (collectively, "City Boards"). If the TJPA elects this appeal procedure and requests findings and a decisions of the City Boards, the TJPA and DBI agree to accept as final the findings and decision of the City Boards.

9. Correspondence and Notices.

All correspondence and notices shall be in writing. All notices required by this Agreement shall be given to the TJPA and DBI in writing, by first-class mail, postage prepaid, addressed as follows:

TJPA: Maria Ayerdi-Kaplan
Executive Director
Transbay Joint Powers Authority
201 Mission Street, Suite 2100
San Francisco, CA 94105

DBI: Vivian L. Day, C.B.O.
Director
Department of Building Inspection
1660 Mission Street, 6th Floor
San Francisco, CA 94103

10. Indemnity.

DBI shall defend, indemnify, and hold the TJPA and its officers, directors, employees, and agents harmless from any and all claims and liabilities related to or as a result of DBI's performance of this Agreement to the extent caused, in whole or in part, by (1) the negligence, recklessness, or willful misconduct, acts or omissions of DBI, its employees, or subcontractors; or (2) acts for which DBI employees or subcontractors would be strictly liable. In addition, DBI shall defend, indemnify, and hold the TJPA harmless from any and all claims and liabilities arising from any assertion that any employee of DBI or person performing work under this Agreement is entitled to benefits from, or is covered by, the Social Security retirement system as a result of providing any services to the TJPA, provided that DBI's obligation for any payments shall be limited to payments the TJPA may be required to pay.

The TJPA shall defend, indemnify, and hold DBI and its officers, directors, employees, and agents harmless from any and all claims and liabilities related to or as a result of the TJPA's performance of this Agreement to the extent caused, in whole or in part, by (1) the negligence, recklessness, or willful misconduct, acts or omissions of the TJPA, its employees, or subcontractors; or (2) acts for which the TJPA's employees or subcontractors would be strictly liable.

11. Term.

The term of this Agreement shall commence on the Effective Date and extend to the date when this Agreement is terminated, as evidenced in writing. This Agreement may be terminated by either the TJPA or DBI, as evidenced by 15 days written notice. Upon notice of termination by either Party, DBI shall cease performing services on the termination date specified in the written notice. The compensation payable to DBI shall cover only the period for which DBI has performed the Services.

12. Effective Date.

The Effective Date of this Agreement shall be the day this Agreement has been executed by the Parties, authorized by the TJPA, and approved by a legally effective San Francisco Board of Supervisors' resolution as required by San Francisco Charter Section 9.118.

TRANSBAY JOINT POWERS AUTHORITY

Date: _____ By: _____
Maria Ayerdi-Kaplan
Executive Director

Approved as to form for the TJPA

Date: _____ By: _____
Deputy City Attorney
Sheryl Bregman

DEPARTMENT OF BUILDING INSPECTION

Date: _____ By: _____
Vivian L. Day, C.B.O.
Director

Approved as to form for DBI

Date: _____ By: _____
Deputy City Attorney
Andrew W. Garth



FEE SCHEDULE
NEW CONSTRUCTION BUILDING PERMIT
 CITY AND COUNTY OF SAN FRANCISCO
 1660 MISSION STREET, SAN FRANCISCO, CA 94103
 PHONE: (415) 558-6088 FAX: (415) 558-6041 www.sfgov.org/dbi
 August 2008

TABLE
1A-A
(1 of 3)

The following building permit fees apply to all building permits issued on and after September 2, 2008. The Building Permit Fee is the Plan Review Fee plus the Permit Issuance Fee.

TOTAL VALUATION	PLAN REVIEW FEE	PERMIT ISSUANCE FEE
\$1.00 to \$2,000.00	\$141.17 for the first \$500.00 or less plus \$5.83 for each additional \$100.00 or fraction thereof, to and including \$2,000.00	\$60.50 for the first \$500.00 or less plus \$2.50 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$50,000.00	\$228.62 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00	\$98.00 for the first \$2,000.00 plus \$6.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$200,000.00	\$900.62 for the first \$50,000.00 plus \$9.33 for each additional \$1000.00 or fraction thereof, to and including \$200,000.00	\$386.00 for the first \$50,000.00 plus \$4.00 for each additional \$1000.00 or fraction thereof, to and including \$200,000.00
\$200,001.00 to \$500,000.00	\$2,300.12 for the first \$200,000.00 plus \$6.53 for each additional \$1000.00 or fraction thereof, to and including \$500,000.00	\$986.00 for the first \$200,000.00 plus \$2.80 for each additional \$1000.00 or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$4,259.12 for the first \$500,000.00 plus \$5.83 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00	\$1,826.00 for the first \$500,000.00 plus \$2.50 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 to \$5,000,000.00	\$7,174.12 for the first \$1,000,000.00 plus \$5.13 for each additional \$1,000.00 or fraction thereof, to and including \$5,000,000.00	\$3,076.00 for the first \$1,000,000.00 plus \$2.20 for each additional \$1,000.00 or fraction thereof, to and including \$5,000,000.00
\$5,000,001.00 and up	\$27,694.12 for the first \$5,000,000.00 plus \$4.90 for each additional \$1,000.00 or fraction thereof	\$11876.00 for the first \$5,000,000.00 plus \$2.10 for each additional \$1,000.00 or fraction thereof

NOTE: Non-electric and electric sign permit follow this fee schedule.

This worksheet is for informational purposes only. Additional fees may apply to your building permit. This information is available in alternative formats for persons with disabilities. To request this fee schedule in alternative format, contact (415) 558-6088 or DBICustomerService@sfgov.org



**FEE SCHEDULE
ALTERATION BUILDING PERMIT**

CITY AND COUNTY OF SAN FRANCISCO
1660 MISSION STREET, SAN FRANCISCO, CA 94103
PHONE: (415) 558-6088 FAX: (415) 558-6041 www.sfgov.org/dbi
August 2008

**TABLE
1A-A
(2 of 3)**

The following building permit fees apply to all building permit issued on and after September 2, 2008. The Building Permit Fee is the Plan Review Fee plus the Permit Issuance Fee.

The Alteration Building Permit Fee Schedule applies to alterations, repairs, additions or other work on an existing building or structure, or to the modification of the scope of an approved permit as required by San Francisco Building Code Section 106A.4.7.

TOTAL VALUATION	PLAN REVIEW FEE	PERMIT ISSUANCE FEE
\$1.00 to \$2,000.00	\$155.75 for the first \$500.00 or less plus \$3.15 for each additional \$100.00 or fraction thereof, to and including \$2,000.00	\$66.75 for the first \$500.00 or less plus \$1.35 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$50,000.00	\$203.00 for the first \$2,000.00 plus \$19.11 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00	\$87.00 for the first \$2,000.00 plus \$8.19 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$200,000.00	\$1,120.28 for the first \$50,000.00 plus \$11.43 for each additional \$1000.00 or fraction thereof, to and including \$200,000.00	\$480.12 for the first \$50,000.00 plus \$4.90 for each additional \$1000.00 or fraction thereof, to and including \$200,000.00
\$200,001.00 to \$500,000.00	\$2,834.78 for the first \$200,000.00 plus \$9.33 for each additional \$1000.00 or fraction thereof, to and including \$500,000.00	\$1,215.12 for the first \$200,000.00 plus \$4.00 for each additional \$1000.00 or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$5,633.78 for the first \$500,000.00 plus \$6.42 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00	\$2,415.12 for the first \$500,000.00 plus \$2.75 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 to \$5,000,000.00	\$8,843.78 for the first \$1,000,000.00 plus \$5.83 for each additional \$1,000.00 or fraction thereof, to and including \$5,000,000.00	\$3,790.12 for the first \$1,000,000.00 plus \$2.50 for each additional \$1,000.00 or fraction thereof, to and including \$5,000,000.00
\$5,000,001.00 and up	\$32,163.78 for the first \$5,000,000.00 plus \$5.48 for each additional \$1,000.00 or fraction thereof	\$13,790.12 for the first \$5,000,000.00 plus \$2.35 for each additional \$1,000.00 or fraction thereof

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FEE SCHEDULE
NO PLANS PERMIT
 CITY AND COUNTY OF SAN FRANCISCO
 1660 MISSION STREET, SAN FRANCISCO, CA 94103
 PHONE: (415) 558-6088 FAX: (415) 558-6041 www.sfgov.org/dbi
 August 2008

TABLE
1A-A
(3 of 3)

The following building permit fees apply to all building permits issued on and after September 2, 2008.

TOTAL VALUATION	PERMIT ISSUANCE FEE
\$1.00 to \$2,000.00	\$180.00 for the first \$500.00 or less plus \$4.00 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$50,000.00	\$240.00 for the first \$2,000.00 plus \$5.83 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$200,000.00	\$519.84 for the first \$50,000.00 plus \$2.86 for each additional \$1000.00 or fraction thereof, to and including \$200,000.00
\$200,001.00 and up	Plans Required for Submittal

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FEE SCHEDULE OTHER BUILDING PERMIT AND PLAN REVIEW FEES

CITY AND COUNTY OF SAN FRANCISCO
1660 MISSION STREET, SAN FRANCISCO, CA 94103
PHONE: (415) 558-6088 FAX: (415) 558-6041 www.sfgov.org/dbi
August 2008

**TABLE
1A-B**

The following building permit fees apply to all building permits issued on and after September 2, 2008.

Plan Review Fees Not Covered in Table 1A-A	Plan Review Hourly Rate – Minimum One Hour
Back Check Fee ¹ :	Plan Review Hourly Rate – Minimum One Hour
Commencement of work not started:	See SFBC Section 106A.4.4.1 Note: Compliance with additional codes is required.
a. Building, plumbing, mechanical, or electric permit fee	75% of current fee
b. Plan Review Fee	100% of current fee
Permit Facilitator Fee:	Plan Review Hourly Rate – Minimum Three Hours See SFBC Section 106A.3.6
Pre-application Plan Review Fee:	Plan Review Hourly Rate – Minimum Two Hours Per Employee
Reduced Plan Review Fee ² :	50% of the Plan Review Fee
Sign Plan Review Fee:	See Table 1A-A Building Permit Fees
Site Permit Fee:	Per SFBC Section 107A.3.4, 25% of Plan Review Fee based on Table 1A-A. Minimum Fee \$500.00
Premium Plan Review Fee – submitted application:	50% of Plan Review Fee plus \$1,000.00 administration fee
Premium Plan Review Fee – Over the counter building plan review by appointment:	50% of Plan Review Fee plus \$400.00
Other Services:	Standard Hourly Rates per Table 1A-D

¹ Back Check: (1) that time spent reviewing applicant-initiated revisions to plans that do not effect the valuation, scope or size of the project; or (2) any additional plan review performed on required corrections to plans beyond the standard review process, as determined by the Building Official. Plan review required for applicant-initiated revisions effecting valuation, scope, or size or project may be assessed a new plan review fee in addition to the initial plan review fee as determined by the Building Official.

² Reduced Plan Review Fee: For reviewing submittal documents identical to those filed within one year of the original approved construction documents which the full plan review fee was paid. Plans may be considered identical when they contain only such minor differences as exterior finishes, or if they are identical but opposite hand. This fee is for the second and each subsequent set of identical submittal documents within the stated time period. To obtain this reduction, the applicant shall submit a copy of the original approved construction documents for this the full plan review fee was paid. When the submittal documents are substantially changed from those that were previously approved, an additional full plan review fee shall be charged.

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**FEE SCHEDULE
PLUMBING/MECHANICAL ISSUANCE
AND INSPECTION FEES**

**TABLE
1A-C**

CITY AND COUNTY OF SAN FRANCISCO
1660 MISSION STREET, SAN FRANCISCO, CA 94103
PHONE: (415) 558-6088 FAX: (415) 558-6041 www.sfgov.org/dbi
August 2008

The following permit fees apply to all permits issued on and after September 2, 2008.

Additional plumbing and mechanical inspections may be purchased on existing active plumbing/mechanical permits issued *before September 2, 2008* at the old rate of \$80.00/hour. A permit is considered active for a period of 90 calendar days after issuance. A *maximum of two additional inspections* may be purchased on active permits before *December 2, 2008*, at the old rate of \$80.00/hour.

Permit applicants shall show a complete itemization of the proposed scope of work and select the appropriate fee category.

A separate permit is required for each structure, condominium unit, high-rise office, suite, or tenant space.

Standard hourly inspection rates will apply for installations not covered by the fee categories below.

Fees shall be paid in full prior to approval for occupancy, job card signature, gas tags, or final signoff, as applicable.

Please see Table 1A-R for Refund Policy.

A permit may include more than one category, and each category will be charged separately.

Work being performed by different contractors requires separate permits for their scope of work.

Permit Issuance Fees by Category		
CATEGORY 1P	Single Residential Unit – repair or new installations of plumbing systems for a <i>single</i> water service, building drain/sewer replacement or repair, installation of <i>one</i> shower pan if part of a <i>single</i> bath remodel (if being installed by a different contractor, a separate plumbing permit is required), water heater, minor repair, a <i>single</i> bathroom remodel, a <i>single</i> kitchen remodel, any <i>single</i> device or fixture), or make up water & gas for boiler (maximum two inspections)	\$160.00
CATEGORY 1M	Single Residential Unit – installation of <i>single</i> appliance, heat, pump, furnace or part and parts of repair work. (maximum two inspections)	\$150.00
CATEGORY 2PA	Plumbing installation or repair to any part of the plumbing system for residential construction with 6 units or less, guest rooms or combination of any listed installation in Category 1P and <i>without</i> any underground piping. (maximum three inspections)	\$275.00
CATEGORY 2PB	Plumbing installations or repair to any part of the plumbing system for residential construction with 6 units or less, guest rooms, or a combination of any listed installation in Category 1P and <i>with</i> any underground piping. (maximum four inspections)	\$400.00
CATEGORY 2M	Mechanical gas appliances for residential construction with 6 dwelling units or guest rooms or less (maximum three inspections)	\$240.00

CATEGORY 3PA	7 – 12 Dwelling Units (maximum five inspections)	\$575.00
CATEGORY 3PB	13 – 36 Dwelling Units (maximum eight inspections)	\$1,150.00
CATEGORY 3PC	Over 36 Dwelling Units (maximum 30 inspections)	\$4,800.00
CATEGORY 3MA	7 – 12 Dwelling Units (maximum six inspections)	\$575.00
CATEGORY 3MB	13 – 36 Dwelling Units (maximum eight inspections)	\$1,150.00
CATEGORY 3MC	Over 36 Dwelling Units (maximum 30 Inspections)	\$4,800.00
CATEGORY 4PA	Fire sprinklers – one and two family dwelling units (maximum three inspections)	\$150.00
CATEGORY 4PB	Fire sprinklers – three or more dwelling units or guest rooms, commercial and office –per floor (maximum two inspections per floor)	\$250.00
CATEGORY 5P/5M	Office, mercantile & retail buildings: New or Tenant Improvement; heating/cooling equipment to piping connected thereto – per tenant or per floor, whichever is less. (maximum two inspections per floor)	\$325.00
CATEGORY 6PA	Restaurants (New and Remodel) fee includes 5 or less drainage and or gas outlets – no additional fees required for public or private restroom (maximum four inspections)	\$311.00
CATEGORY 6PB	Restaurants (New and Remodel) fee includes 6 or more drainage and/or gas outlets – no additional fees required for public or private restroom (maximum seven inspections)	\$880.00
CATEGORY 8	New Boiler installations per Boiler (A plumbing permit for Category 1P is required for this installation)	\$275.00
CATEGORY 9P/M	Surveys	\$300.00
CATEGORY 10P/M	Condominium Conversions	\$365.00
BOILER MAINTENANCE PROGRAM	(Permit to Operate – PTO) See Table 1A-M – Boiler Fees for additional boiler related fees.	\$52.00 each

Standard Inspection Fees	
Re-inspection or additional inspection per SFBC Section 108A.8	Standard Hourly Inspection Rate \$170.00

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**FEE SCHEDULE
STANDARD HOURLY RATES**

CITY AND COUNTY OF SAN FRANCISCO
1660 MISSION STREET, SAN FRANCISCO, CA 94103
PHONE: (415) 558-6088 FAX: (415) 558-6041 www.sfgov.org/dbi
August 2008

**TABLE
1A-D**

Effective September 2, 2008.

Plan Review	\$187.00 per hour
Inspection	\$170.00 per hour
Administration	\$104.00 per hour

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**FEE SCHEDULE
ELECTRICAL PERMIT
ISSUANCE AND INSPECTION**

CITY AND COUNTY OF SAN FRANCISCO
1660 MISSION STREET, SAN FRANCISCO, CA 94103
PHONE: (415) 558-6088 FAX: (415)558-6041 www.sfgov.org/dbi
August 2008

**TABLE
1A-E**

The following fees apply to all permits issued on and after September 2, 2008.

Additional inspections may be purchased on active electrical permits issued *before September 2, 2008* at the old rate of \$80.00/hour. A permit is considered active for a period of 90 calendar days after issuance. A *maximum of two additional inspections* may be purchased on active permits before *December 2, 2008*, at the old rate of \$80.00/hour.

Permit applicants shall itemize the proposed scope of work and select the appropriate category and fee amount.

Separate electrical permits are required for each structure, condominium unit, existing apartment unit, high-rise office floor, suite, or tenant space.

Standard hourly permit issuance and inspection rates shall apply for installations not covered by this fee schedule.

Fees shall be paid in full prior to: occupancy approval, job card signature, permission to energize, or final sign-off, as applicable.

An Outlet is defined as a point on the wiring system at which current is taken to supply utilization equipment. For the purpose of this fee schedule, utilization equipment shall include: controllers, fixed appliances, luminaires (lighting fixtures) motors, panelboards, receptacles, switches, and service equipment.

Category 1 General Wiring: Residential Buildings	
Up to 10 outlets (up to one inspection)	\$160.00
11 to 20 outlets (up to two inspections)	\$240.00
21 to 40 outlets (up to three inspections)	\$300.00
More than 40 outlets (up to four inspections)	\$420.00
Buildings of 5,000 to 10,000 sq. ft. area (up to five inspections)	\$600.00

Category 2 General Wiring: Nonresidential Buildings & Residential Buildings over 10,000 sq. ft.	
Up to 5 outlets (up to two inspections)	\$240.00
6 to 20 outlets (up to three inspections)	\$360.00
More than 21 outlets in areas up to 2,500 sq. ft. (up to four inspections)	\$480.00
2,501 to 5,000 sq. ft. Includes coordination meetings and up to (up to six inspections)	\$720.00
5,001 to 10,000 sq. ft. Includes coordination meetings and up to (up to eight inspections)	\$1,200.00

10,001 to 30,000 sq. ft. Includes coordination meetings and up to (up to 12 inspections)	\$2,400.00
30,001 to 50,000 sq. ft. Includes coordination meetings and up to (up to 18 inspections)	\$4,800.00
50,001 to 100,000 sq. ft. Includes coordination meetings and up to (up to 24 inspections)	\$7,200.00
100,001 to 500,000 sq. ft. Includes coordination meetings and up to (up to 48 inspections)	\$14,400.00
500,001 to 1,000,000 sq. ft. Includes coordination meetings and up to (up to 120 inspections)	\$32,400.00
1,000,000 sq. ft. or more Includes coordination meetings and up to (up to 240 inspections)	\$64,800.00

Category 3 Retrofit Service and Distribution Equipment, Emergency, Legally required, and Stand-by Generator Systems, Utilization Equipment and Separately Derived Systems that are not part of Categories 1 or 2 (includes two inspections)	
Equipment rated up to 225 amps	\$240.00
250 to 500 amps or up to 100 kva	\$360.00
600 to 1000 amps	\$480.00
1,200 to 2,000 amps	\$720.00
More than 2,000 amps	\$960.00
600 volts or more	\$960.00
150 kva rating or less	\$240.00
151 kva or more	\$480.00
Fire Pump and/or Generator Installations	\$480.00 each

Category 4 Retrofit Fire Warning and Emergency Systems	
Building installations up to 3 floors (up to three inspections)	\$480.00
4 – 9 floors (up to eight inspections)	\$1,440.00
10 – 25 floors (up to 12 inspections)	\$2,400.00
26 floors or more (up to 24 inspections)	\$7,200.00

Category 5 Data, Communications, and Wireless Systems	
Up to 10 cables	Exempt
11 to 500 cables (up to one inspection)	\$170.00
Each additional group of 100 cables (hourly rate)	\$25.00

Category 6 Miscellaneous Installations	
Office Workstations, up to 5 (up to one inspection)	\$170.00
Each additional group of 10 workstations (hourly rate)	\$50.00
Temporary Exhibition Wiring, 1 to 100 booths (includes one inspection)	\$240.00
Each additional group of 10 booths	\$25.00
Exterior Electrical Sign (includes one inspection)	\$170.00
Interior Electrical Sign (one inspection)	\$170.00
Each Additional Sign, at the same address (up to one inspection)	\$40.00
Quarterly Permits (Includes one inspection)	\$375.00
Maximum five outlets in any one location	
Survey Inspection and Report, per hour or fraction thereof (up to one inspection)	\$170.00
Survey Inspection and Report for non-residential buildings, per hour or fraction thereof (up to one inspection) See SFBC Table 1A-G	\$340.00
Witness Testing: life safety, fire warning, emergency, and energy management systems	
One-hour minimum	\$170.00
Additional hourly rate	\$170.00
Off-hour inspections: Two hour minimum	\$340.00
Additional off-hourly rate	\$170.00
Security Systems, up to 10 components (up to one inspection)	\$170.00
Each additional group of 10 components (up to two inspections)	\$10.00
Includes installations and devices that interface with life safety system	
Energy Management, HVAC, and Low-Voltage Wiring Systems	
1 – 10 floors (up to three inspections)	\$480.00
Each additional floor	\$50.00
Solar Photovoltaic Systems	
10 kW rating or less	\$170.00
Each additional 10 kW (up to two inspections)	\$100.00
Standard Inspection Fees	
For each inspection, re-inspection or additional inspection required, per SFBC Section 108A.8	\$170.00, hourly inspection rate

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**FEE SCHEDULE
SPECIALTY PERMIT**

CITY AND COUNTY OF SAN FRANCISCO
1660 MISSION STREET, SAN FRANCISCO, CA 94103
PHONE: (415) 558-6088 FAX: (415) 558-6041 www.sfgov.org/dbi
August 2008

**TABLE
1A-F**

The following fees are effective on and after September 2, 2008.

Bleachers Permit Fee:	See Table 1A-A for New Construction Fees
Chimney and Flue Permit Fee:	See Table 1A-A for New Construction Fees
Demolition Permit Fee:	See Table 1A-A for New Construction Fees
Extra permit work: (Exceeding the scope of approved permit per Table 1A-K)	Two times the standard fees for work remaining to be done or not covered in original permit scope
Garage door Permit Fee:	
Each garage door in an existing building	\$160.00
Grading Permit Fee:	See Table 1A-A for New Construction Fees
House moving Permit Fee:	Standard Hourly Inspection Rate – Minimum Three Hours
Recommencement of work not completed:	Standard Inspection Fee per Table 1A-G; See also Table 1A-B – Commencement of Work Not Started
Re-roofing Permit Fee:	\$160.00 for Single-Family Homes and duplexes \$240.00 for all others.
Strong Motion Instrumentation Program Fee:	
Group R Occupancies of 3 stories or less, except hotels and motels	0.00013 times the valuation
Hotels and motels, all buildings greater than 3 stories, all occupancies other than Group R	0.00024 times the valuation
Minimum Fee	\$1.60
Subsidewalk construction Permit Fee:	
Construction	See Table 1A-A for New Construction Fees
Construction of impervious surface in the required front and setback area	\$160.00

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FEE SCHEDULE
INSPECTIONS, SURVEYS AND REPORTS
 CITY AND COUNTY OF SAN FRANCISCO
 1660 MISSION STREET, SAN FRANCISCO, CA 94103
 PHONE: (415) 558-6088 FAX: (415)558-6041 www.sfgov.org/dbi
 August 2008

**TABLE
1A-G**

Effective September 2, 2008.

Standard Hourly Rate	See Table 1A-D
Off-hours inspection	Standard Hourly Inspection Rate – Minimum Two Hours plus Permit Fee
Pre-application inspection	Standard Hourly Inspection Rate – Minimum Two Hours
Re-inspection Fee	Standard Hourly Inspection Rate
Report of residential records (3R)	\$160.00
Survey of nonresidential buildings:	Standard Hourly Inspection Rate – Minimum Two Hours, per hour/per discipline
Survey of residential buildings for any purpose or Condo Conversions:	
Single unit	\$1,750.00
Two to four units	\$2,300.00
Five or more units	\$2,300.00 plus Standard Hourly Inspection Rate
Hotels:	
Includes 10 guest rooms	\$1,750.00
11 to 20 guest rooms	\$2,300.00 plus \$42.50 per guest room over 11
Temporary Certificate of Occupancy	Standard Hourly Inspection Rate – Minimum Two Hours, per discipline

FEE SCHEDULE STANDARD HOURLY RATES		TABLE 1A-D
Plan Review		\$187.00 per hour
Inspection		\$170.00 per hour
Administration		\$104.00 per hour

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**FEE SCHEDULE
MISCELLANEOUS FEES**

CITY AND COUNTY OF SAN FRANCISCO
1660 MISSION STREET, SAN FRANCISCO, CA 94103
PHONE: (415) 558-6088 FAX: (415) 558-6041 www.sfgov.org/dbi
August 2008

**TABLE
1A-J**

Effective September 2, 2008.

1. Central Permit Bureau Processing Fee for Miscellaneous Permits from other disciplines	Standard Administration Hourly Rate – Minimum One-Half Hour
2. Building Numbers ¹ (each entrance)	\$210.00
3. Extension of Time (in Plan Review): application cancellation and permit expiration:	
Each application extension	\$160.00 plus 20% of All Plan Review Fees
Each permit extension	\$160.00 plus 10% of All Permit Issuance Fees
4. Product approvals:	
General approval - initial or reinstatement	Standard Hourly Plan Review Rate – Minimum Three Hours
General approval - modification or revision	Standard Hourly Plan Review Rate – Minimum Three Hours
General approval - biannual renewal	Standard Hourly Plan Review Rate – Minimum Three Hours

¹ Building Numbers: Every person shall obtain an official street number assignment at the time the person files a permit application or establishes a new parcel and shall place the numbers so assigned on the building in such a position that the number is easily visible to approaching emergency vehicles.

FEE SCHEDULE STANDARD HOURLY RATES	TABLE 1A-D
Plan Review	\$187.00 per hour
Inspection	\$170.00 per hour
Administration	\$104.00 per hour

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