



**TRANSBAY JOINT POWERS AUTHORITY  
CITIZENS ADVISORY COMMITTEE**

**MINUTES**

Tuesday, December 7, 2021  
5:30 p.m. to 7:30 p.m.

**WATCH LIVE:**

<https://transbaycenter.webex.com/transbaycenter/onstage/g.php?MTID=e4f1f0d0f7b52bd93cd4ef1a5710f3d48>

**PUBLIC COMMENT CALL-IN: 1-855-282-6330 — Access Code: 2553 718 0742**

Due to the COVID-19 health emergency, the Citizens Advisory Committee Meeting Room is closed. Members of the public are encouraged to participate remotely.  
Please see additional information on the next page for remote meeting access.

In compliance with the Assembly Bill (“AB”) 361 (Rivas, Chapter 165, Statutes of 2021) and its amendments to California Public Resources Code Section 54953(e), this meeting will be held exclusively via teleconference participation of a quorum of Committee members in locations not open to the public. This meeting is being held during a proclaimed state of emergency, and state and local officials have imposed or recommended measures to promote social distancing. The TJPA Board of Directors made the appropriate findings related thereto on behalf of its legislative bodies, including the Citizens Advisory Committee on October 14, 2021.

**CITIZENS ADVISORY COMMITTEE**

Derrick Holt, Chair  
Belal Aftab, Vice Chair

Richard Burnett  
Gabriel Chan  
Jackson Fahnestock  
Claire Kostohryz

Brian Larkin  
Gloria Li  
Pedro Mendez  
Mark O’Dell  
Hunter Oatman-Stanford

Bob Planthold  
Andrew Robinson  
Sally Stull  
Howard Wong

Interim Executive Director  
Nila Gonzales

Staff Liaison  
Lily Madjus Wu

CAC Secretary  
Herschell Larrick

## **REMOTE MEETING ACCESS**

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### **Providing Public Comment**

Ensure you are in a quiet location – Speak Clearly – Turn off any TVs or radios around you

1. When prompted, “raise hand” to speak by pressing \*3 (star, 3) to be added to the queue.
2. Callers will hear silence when waiting for their turn to speak.
3. When prompted, callers will have two minutes to provide comment.

## **AGENDA**

### 1. Call to Order

Chair Holt called the meeting to order at 5:33 p.m.

Members Present: Richard Burnett, Gabriel Chan, Jackson Fahnestock, Derrick Holt, Claire Kostohryz, Brain Larkin, Gloria Li, Pedro Mendez, Mark O’Dell, Hunter Oatman-Stanford, Bob Planthold, Andrew Robinson and Howard Wong.

Members Absent: Belal Aftab and Sally Stull.

### 2. Staff Report (10 minutes)

Lily Madjus Wu, TJPA Communications and Legislative Affairs Manager, presented the Staff Report. She introduced TJPA’s new Facility Director, Jen Norris, who is taking over John Updike’s current position in December. Ms. Norris noted her background in facility management and event planning garnered from 25 years with the City and County of San Francisco managing the facilities of the War Memorial and Performing Arts Center.

Ms. Madjus Wu stated that TJPA submitted the Consolidated Rail Infrastructure and Safety Improvements (CRISI) grant application to the Federal Railroad Administration before the Thanksgiving holiday, noting TJPA requested \$10 million of funding, which, if approved, will advance certain design and programmatic management efforts including right of way tasks. She noted that the TJPA received over 35 letters of support for this application, which included letters from Bay Area Mayors, labor groups, key stakeholders, and partners. She also reported that TJPA continues to work with the Federal Transit Administration on its request to enter the Project Development phase of the Capital Investment Grants program.

Ms. Madjus Wu reported that Metropolitan Transportation Commission (MTC) announced a public listening session for December 13<sup>th</sup> to discuss a potential regional revenue ballot measure for 2024; and to determine whether there is broad support for a regional transportation measure including consensus around purpose and goals of the measure, expenditure plan priorities, and source of new revenue. She further stated that any voter approved transportation funding measure would require state authorizing legislation to be approved by the legislature. Ms.

Madjus Wu added that this would be a perfect time for TJPA's stakeholders and partners to support additional funding for the Downtown Rail Extension (DTX).

Interim Executive Director (ED) Nila Gonzales highlighted the November 30<sup>th</sup> Holiday Lighting Celebration that included San Francisco Mayor London N. Breed turning on the lights. Interim ED Gonzales focused on the large community participation and specifically mentioned that there were many children present who gathered around the Mayor and helped her turn on the lights. She acknowledged Philz Coffee for providing free hot chocolate at the event.

Interim ED Gonzales announced that at Thursday's Board meeting the Board will consider the appointment of Adam Van de Water as TJPA's new Executive Director. She noted she will continue as Chief of Staff at the TJPA. She thanked the TJPA staff and expressed her gratitude for CAC members' support during her time as Interim Executive Director.

Member Wong asked Ms. Madjus Wu what the amount would be for the proposed 2024 measure. She answered that the amount is not yet known and is part of the purpose for the listening session to explore funding and scope. Member Wong further asked if the measure would be a bond or tax measure and Ms. Madjus Wu replied that it may be based on tax revenue.

Chair Holt thanked Interim ED Gonzales for all of her work and specifically, for stepping in as Interim Executive Director.

Member Li thanked Interim ED Gonzales for her work. She also noted the many children who showed up at the Holiday Lighting event and how they demonstrate the growth of the community.

Member Robinson thanked Interim ED Gonzales for her stewardship at the helm of the TJPA during the transition from the last ED and during the time of COVID-19.

Public Comment:

Roland Lebrun expressed his happiness that Interim ED Gonzales plans to stay on with TJPA.

### 3. Approval of Meeting Minutes: November 9, 2021

There was no member of the public wishing to comment. A motion to approve the minutes was made by Member Wong and seconded by Member Larkin. A majority voice vote approved the motion. Chair Holt and Member Robinson abstained.

### 4. Facility Operations Update (15 minutes)

John Updike, TJPA Facility Director, presented the item.

Member Oatman-Stanford asked for more detail on the Wayfinding group that was mentioned in the presentation. Mr. Updike replied that the core Wayfinding Working Group consists of staff from TJPA, MTC, Alameda-Contra Costa Transit District, and the San Francisco Municipal

Transportation Agency (SFMTA), and that the group's focus often revolves around matching regional messaging and materials.

Member Wong asked if some kind of lighting system has been considered to help with wayfinding. Mr. Updike replied that Member Wong shared an interesting idea and said that they are also trying to enhance the interactive nature of the electronic media kiosks which have been underutilized.

Chair Holt thanked Mr. Updike for his expertise and work with finding and keeping tenants through COVID-19, and also for his professional and uplifting presentations.

Member Li thanked Mr. Updike for all of the positive change and work he has brought to the Transit Center.

#### 5. Under Ramp Park Update (10 minutes)

John Updike, TJPA Facility Director, presented the item.

Member Wong stated that he is concerned about the lighting design of Under Ramp Park (URP) and how sunlight and shadow are utilized; he asked if the upper and lower parks have been designed to be in competition or are complementary to each other as far as programming and function. Mr. Updike answered that they are aware of the need to see all the parks as one system so that they complement each other. Member Robinson added that the East Cut Community Benefit District (CBD) is very aware of the need to diversify the programming in the various parks and community spaces and to see them as an interconnected suite of spaces that work together.

Member Oatman-Stanford stated that he is looking forward to the URP's many features especially the dog area, and asked about the length of time for completion of the park. Mr. Updike replied that the set time is a conservative estimate of completion in 2026, but because of the complexity of the project it probably cannot be completed much sooner. Member Robinson agreed that the plan has been created to go as expeditiously as possible and the timeline Mr. Updike presented is correct. Interim ED Gonzales added that a lot of effort has gone into the planning and the next big step is for East Cut CBD to acquire the funding and keep everything lined up and moving in the proper order.

Member Chan asked about the Salesforce Park hours and if there are plans to have the URP's hours be more expansive. Mr. Updike replied that Salesforce Park hours are 6 a.m. to 8 p.m. in the Winter and 6 a.m. to 9 p.m. in the Summer, but the hours for the URP have not yet been decided. Member Robinson added that the process for determining the hours will have community input.

Member Wong asked if the San Francisco Recreation and Parks Department (SFRPD) has been considered for partnership to help maintain the URP. Mr. Updike replied that since the beginning it has been planned that the East Cut CBD have oversight of its own parks and community spaces. He clarified that while a partnership with SFRPD was considered, the fact

that the East Cut CBD is a smaller entity than SFRPD gives it the ability to manage its parks more efficiently and increase their utility with the local community.

Member Fahnestock stated that the lighting design element is very important in terms of aesthetics and security. Member Robinson concurred and stated that the lighting design team, CMG, is working on those details and on how to use lighting to change the feel of the space.

#### 6. Federal Legislative Update (10 minutes)

Lily Madjus Wu, TJPA Communications and Legislative Affairs Manager, introduced the item and Keith Hartwell, TJPA's Federal advocate who presented the item.

Member Wong asked who decides regionally which projects are chosen given the level of competition between cities. Ms. Madjus Wu replied that TJPA coordinates with MTC as they are the regional body that helps coordinate the formula funding on the federal level, and TJPA works with them on their State and Federal requests. She further stated that in addition to MTC, TJPA works in coordination with Caltrain, California High Speed Rail Authority (CHSRA) and the City of San Jose. Mr. Hartwell emphasized the importance of coordinating with the partnering agencies to decide who is applying for which grants; he clarified that legislators do not like to see competing demands from their own constituents. Member Wong asked if the new funding is only for new projects and not for cost overruns on projects in progress. Mr. Hartwell replied that it is only for capital spending, and while it does not exclude projects in progress, it is doubtful that projects with cost overruns would be approved.

#### Public Comment:

Roland Lebrun stated he believes that TJPA should distance itself from CHSRA and instead focus on an association with Link 21.

Mr. Hartwell stated that due to the rules of the CRISI application the DTX project must show its alignment with CHSRA.

#### 7. Downtown Rail Extension Project Status Report and Plan for 2022 (20 minutes)

Alfonso Rodriguez, TJPA DTX Project Director, and Lily Madjus Wu, TJPA Communications and Legislative Affairs Manager presented the item.

Member Larkin asked if the presentation was posted on the website. Interim ED Gonzales confirmed the presentation has been posted on the TJPA's website along with the agenda and other CAC presentations.

Member Wong asked how Prop K funds are banked upon that are used as the local share match for the Federal funds since Prop K funds are sales tax generated. Mr. Rodriguez answered that there is a committed amount of funds from each issuance of Prop K.

#### Public Comment:

Roland Lebrun stated he was pleased to see coordination with Link 21 on the partnership slide but thought he would also see Pennsylvania Avenue Extension coordination efforts.

## 8. Public Comment

Roland Lebrun thanked Chair Holt for his handling of the CAC meetings and public comment, and he wished the CAC members good holidays.

Member Robinson announced The Crossing's WinterFest event on Saturday, December 11 from 3-6 p.m. He also invited CAC Members to contact him if they would like a neighborhood tour of East Cut.

## 9. CAC Member Comments & Future Agenda Requests

Member Oatman-Stanford asked for transit ridership numbers through the terminal. Mr. Updike responded and stated that AC Transit has recently posted their ridership numbers at 12 percent of pre-COVID ridership.

Member Chan noted that SFMTA has been going through their 2022 service changes outreach process and he requested a presentation in the new year on what changes they are making.

Future agenda requests include: 1) train doors and platform heights for DTX; 2) review of bus and traffic circulation in the area surrounding the Transit Center; 3) update from Pearl Media on digital signage; 4) AC Transit update on reinstating the Bus Only Lane on the Bay Bridge; 5) SF Planning update on Southeast Railyard Station Study and Pennsylvania Avenue Extension (PAX); and 6) presentation on SFMTA 2022 service changes.

Note that Items 5 and 6 above satisfies two previous future agenda requests that were on the list and are now removed.

## 10. Adjourn

Chair Holt adjourned the meeting at 7:24 p.m.

The Ethics Commission of the City and County of San Francisco has asked us to remind individuals that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (Campaign and Gov't Conduct Code, Article II, Chapter 1, § 2.100, et seq.) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3124 and website: [www.sfethics.org](http://www.sfethics.org).