

**TRANSBAY JOINT POWERS AUTHORITY  
BOARD OF DIRECTORS**

**MINUTES**

Thursday, August 12, 2021

REGULAR MEETING

9:30 a.m.

WATCH LIVE ON SFGOVTV: [www.sfgovtv.org/tjpa](http://www.sfgovtv.org/tjpa)

PUBLIC COMMENT CALL-IN: 1-855-282-6330 -- Access Code: 182 237 6760

Due to the COVID-19 health emergency, the Board's Meeting Room in City Hall is closed.

Members of the public are encouraged to participate remotely.

Please see additional information on the next page for remote meeting access.

In compliance with the Governor's Executive Order N-08-21 (June 11, 2021), this meeting will be held *exclusively* via teleconference participation of a quorum of Board members in locations not open to the public. The purpose of the order is to help California respond to, recover from, and mitigate the impacts of the COVID-19 pandemic, while allowing the public to observe and address the Board.

**BOARD OF DIRECTORS**

Jeff Gee, Chair

Rafael Mandelman, Vice Chair

Elaine Forbes

Alicia John-Baptiste

Boris Lipkin

Diane Shaw

Jeffrey Tumlin

Dina El-Tawansy (*ex-officio*)

Interim Executive Director

Nila Gonzales

Interim Secretary

Donald Pollitt II

9:30 – REGULAR MEETING

## ORDER OF BUSINESS

### 1. Call to Order

Chair Gee called the meeting to order at 9:32 a.m.

### 2. Roll Call

Interim Secretary Pollitt announced that Director Chang was joining as Vice Chair Mandelman's alternate.

Present: Tilly Chang  
Elaine Forbes  
Alicia John-Baptiste  
Boris Lipkin  
Diane Shaw  
Jeffrey Tumlin  
Jeff Gee

Absent: Dina El-Tawansy  
Rafael Mandelman

### 3. Communications

Interim Secretary Pollitt provided instructions on the Public Call-in/Comment process.

### 4. Board of Director's New and Old Business

None.

### 5. Executive Director's Report

- Facility Operations Update

Interim Executive Director (ED) Gonzales reported that TJPA hosted a behind-the-scenes tour with State Transportation Committee Chairs, Senator Lena Gonzalez and Assemblymember Laura Friedman, who were on a 3-day tour of Bay Area transit agencies coordinated by the Metropolitan Transportation Commission (MTC) and Assemblymember Chiu and asked for their support regarding funding for the Downtown Rail Extension (DTX) project. She thanked Chair Gee, Caltrain's Director, and Director Lipkin, California High-Speed Rail Authority's Northern California Regional Director, for joining the tour which provided the State legislators a great first-hand experience of the Transit Center, rooftop park and trainbox that is ready for rail service. The TJPA also continues to track the progress of the State's budget process and remains optimistic that the funding requests for operational enhancements for the Transit Center and/or funding for the DTX project are included in the transportation budget bill when negotiations

commence after members are back from recess on August 16. Additionally, the TJPA continues to track potential funding opportunities as it relates to the Transbay Program by working with its federal and state advocates to ensure TJPA is pursuing all opportunities. Interim ED Gonzales further reported that the TJPA is working with its federal advocates to track the infrastructure bill in Washington DC, which recently passed the Senate and is now headed to the House and noted the TJPA is hopeful that Congress will approve the bill in the next few months, as it would provide new grant opportunities for the DTX project.

Interim ED Gonzales also reported that TJPA joined forces with 26 transit agencies located throughout the Bay Area for the MTC's "All Aboard Bay Area Transit" campaign, which was initiated by MTC's Blue Ribbon Task Force in May 2020, to help guide the future of the Bay Area's public transit network in the wake of the COVID-19 pandemic. She noted that more information can be found at [AllAboardBayArea.com](http://AllAboardBayArea.com). Related to transit service, Interim ED Gonzales thanked AC Transit for increasing its Transbay service lines into the Transit Center, noting there has been a slight increase of riders coming into the Transit Center.

Interim ED Gonzales announced TJPA's partnership with RAWdance, an award-winning contemporary dance company, to offer "Portal", a live performance which will transform the rooftop park's landscape through dynamic contemporary dance and multimedia over Labor Day weekend, September 3-5 at 7:30 p.m. The event, which is also supported by the San Francisco Arts Commission, is free and open to the public, and does not require purchasing tickets in advance. She noted that more information can be found at [Rawdance.org/events/portal](http://Rawdance.org/events/portal).

Interim ED Gonzales reported that there has been an increase in visitors at the rooftop park during lunchtime due to warmer weather in the City, noting more tables and chairs are being occupied. Regarding COVID-19, the TJPA continues to track the City's response to other COVID-19 variants and noted signage has increased at the Transit Center asking riders to remain vigilant regarding mask wearing, except when on the rooftop park.

Regarding the Citizens Advisory Committee's (CAC) recruitment efforts, Interim ED Gonzales reported that CAC members Dan Bell and Owen Stephens, advised that they are resigning from their respective CAC seats. Mr. Bell, who served as the Bicycle Advocate member, resigned in mid-July as he is moving out of the area. Mr. Stephens, who serves as the Daily MUNI Rider on a line that serves the Transit Center member, has agreed to remain in his seat until it is filled. With the recruitment process for the two seats currently underway, the TJPA plans to accept applications until both seats are filled. The Bicycle Advocate seat opening is to fill a mid-term vacancy that will end by the CAC's next recruitment cycle in March 2022, and the Daily MUNI Rider seat opening is to fill a new term vacancy that will end by March 2023.

Regarding recruitment efforts for TJPA's next ED, Interim ED Gonzales reiterated that due to personal health reasons, she has decided not to pursue the permanent ED position. She noted that she will continue to lead the TJPA as the Interim ED until a permanent ED is hired and that she is engaged with the TJPA Board of Directors' search to fill the ED position. She noted she would ensure a smooth onboarding of a new ED and continue to provide stability while remaining in her role as TJPA Chief of Staff.

Interim ED Gonzales concluded her report by acknowledging John Updike, TJPA Facility Director, for his efforts over the past year. She emphasized the asset he has been to the TJPA, noting that he has brought steadiness to Operations, built a rapport with tenants, transit operators and neighbors, and stated Mr. Updike will share an update during his Facility Operations Update.

John Updike, TJPA Facility Director, announced that he is retiring at the end of the calendar year and relocating to Oregon, noting that family is a priority. He stated that a thoughtfully planned out transition is underway. Mr. Updike expressed appreciation towards Interim ED Gonzales for her support and thanked the Board for their support during his tenure with the TJPA. He then presented the Facility Operations Update.

#### Public Comment:

Francisco Da Costa expressed concerned regarding the City's outreach efforts to residents and suggested that Executives from the San Francisco Municipal Transportation Agency and San Francisco County Transportation Authority step down due to lack of leadership.

#### 6. Citizens Advisory Committee Update

Derrick Holt, TJPA CAC Chair, reported the CAC appreciated the staff report provided by Lily Madjus Wu, TJPA Communications and Legislative Affairs Manager and applauded the TJPA's Executive team in its efforts in tracking state and federal funding opportunities. He referenced the behind-the-scenes tour that TJPA provided to California legislative members, noting it was a great way to increase project visibility with key legislative bodies.

He also reported that the CAC has reopened its application process as a result of two members stepping down due to career and/or personal moves.

He concluded his report by welcoming Herschell Larrick, the TJPA's new Office Administrator, who will also serve as the CAC Secretary. He stated CAC members and members of the public are excited about Franklin Wong being TJPA's next Chief Financial Officer, noting he would bring a great breadth of experience to the agency. He also stated that the CAC appreciated the DTX update provided by Alfonso Rodriguez, DTX Project Director, and emphasized the support that present and past CAC members have for the DTX project.

#### 7. Public Comment

Members of the public may address the Authority on matters that are within the Authority's jurisdiction and are not on today's calendar.

Roland Lebrun suggested that the ED report be included as part of the Board's packet and posted online.

**THE FOLLOWING MATTERS BEFORE THE TRANSBAY JOINT POWERS AUTHORITY ARE RECOMMENDED FOR ACTION AS STATED BY THE INTERIM EXECUTIVE DIRECTOR OR THE CHAIR.**

## REGULAR CALENDAR

8. Appointing Franklin Wong to the position of Chief Financial Officer for the TJPA.

Nila Gonzales, Interim ED, presented the item.

No public comment.

### RESOLUTION 21-023

On the motion to approve:

ADOPTED: AYES – Chang, Forbes, John-Baptiste, Lipkin, Shaw, Tumlin and Gee

9. Authorizing the Chair of the TJPA Board of Directors to execute an Amendment and Restatement of Memorandum of Understanding with the East Cut Community Benefit District to identify additional practices and procedures that will yield greater efficiency, transparency, and clarity regarding the ongoing implementation of the Greater Rincon Hill Community Benefit District Management Plan as it relates to Salesforce Park.

John Updike, TJPA Facility Director, presented the item.

Public Comment:

Francisco Da Costa referenced a comment he made to the TJPA at a past meeting, asking how they are accommodating children in the Tenderloin and suggested the Board and TJPA come up with solutions to address the state of affairs in the Tenderloin.

### RESOLUTION 21-024

On the motion to approve:

ADOPTED: AYES – Chang, Forbes, John-Baptiste, Lipkin, Shaw, Tumlin and Gee

10. Approving the Minutes of the July 22, 2021 Special meeting.

No public comment.

On the motion to approve:

ADOPTED: AYES – Chang, Forbes, John-Baptiste, Lipkin, Shaw, Tumlin and Gee

11. San Francisco Peninsula Rail Program Executive Steering Committee Update.

Tilly Chang, Executive Steering Committee Chair, introduced the item and Alfonso Rodriguez DTX Project Director, presented the item.

Public Comment:

Francisco Da Costa referenced the infrastructure bill and its potential to fund large projects and suggested the TJPA ensures its Needs Assessment Report is accurate and thorough. He also suggested that the Needs Assessment Report be posted on the website.

Roland Lebrun suggested that presentations, along with the ED report, be posted to the website. He also expressed concern regarding the Phasing Study being presented to the Board for approval before the results of the Operations Analysis are presented.

RECESS REGULAR MEETING AND CONVENE CLOSED SESSION

There was no member of the public who indicated that they would like to comment on the item scheduled for discussion in closed session.

CLOSED SESSION

12. Call to Order

Chair Gee called the Closed Session to order at 10:28 a.m.

13. Roll Call

Present: Tilly Chang  
Elaine Forbes  
Alicia John-Baptiste  
Boris Lipkin  
Diane Shaw  
Jeffrey Tumlin  
Jeff Gee

Absent: Dina El-Tawansy  
Rafael Mandelman

14. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code section 54956.8)

Property: 425 Mission Street, space #P1, 133, 137  
Agency negotiators: Nila Gonzales, Interim Executive Director, and John Updike, Facility Director  
Negotiating parties: JSSK One, LLC  
Under negotiation: Price and terms of payment for retail lease in the transit center

ADJOURN CLOSED SESSION AND RECONVENE REGULAR MEETING – The Closed Session was adjourned at 10:52 a.m.

15. Announcement of Closed Session.

Deborah Miller, TJPA Legal Counsel, announced that there was no action to report.

ADJOURN – Chair Gee adjourned the meeting at 10:54 a.m.

A recording of the meeting is on file in the office of the Secretary to the Transbay Joint Powers Authority Board of Directors.

Donald Pollitt II  
Interim Board Secretary

The Ethics Commission of the City and County of San Francisco has asked us to remind individuals that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [Campaign and Gov't Conduct Code, Article II, Chapter 1, § 2.100, et seq.] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3124 and web site: [www.sfethics.org](http://www.sfethics.org).