1. Call to Order

Chair Olsson called the meeting to order at 5:35 pm.

Members Present: Chair Olsson, Vice Chair Agid, Keysha Bailey, Paolo Cosulich-Schwartz, Robert Feinbaum, Helen Han, Lauren Post, Alice Rogers, Patty-Jo Rutland, Pascale Soumoy and Patrick Valentino.

Members Absent: Paul Bendix, Charley Lavery, Sean McGarry, and Jason Smith

A quorum was achieved.
2. **Staff Report**

TJPA Legislative Affairs and Community Outreach Manager Scott Boule presented the report. Veterans Day (11/11/15) marked the posting of a new video to the Faces of Transbay website entitled “Meet the Veterans.” The jobs map as of September 2015 reflects that jobs have been created in 27 states, and the number of jobs created (directly and indirectly) is over 12,000. The first meeting of the Greater Rincon Hill Community Benefits District (CBD) Board of Directors has occurred. Mr. Boule is TJPA’s representative on the Board and attended this meeting. CAC member Lauren Post is also a member of the CBD Board, and was elected as board president. The CBD Board will appoint a committee to focus on issues related to operation and maintenance of the Transit Center’s rooftop park. Approximately 80 percent of expenses related to operation and maintenance of the park will be covered using CBD assessments. The committee will consist of four representatives from the TJPA and four representatives from the CBD Board which is half of the board members. Helen Han is on the CBD Board as a representative of commercial property owners. The City of San Francisco (the City) has prohibited work on Beale Street for seven weeks due to the upcoming Super Bowl activities. Part of Market Street and portions of several other streets in the surrounding area will be closed for Super Bowl events, and SF Muni buses will be redirected to Beale Street. The dates of work stoppage on Beale Street are January 9, 2016, through March 1, 2016. As a result, construction of structural steel adjacent to Beale Street will be accelerated and will include overnight work through December and January to meet deadline. It is unclear whether the Super Bowl Committee or NFL will provide any reimbursement funds to cover the accelerated schedule.

3. **Approval of Meeting Minutes: October 6, 2015**

Chair Olsson requested a motion to approve the October 6, 2015 Minutes. A motion to approve the Minutes was made by Lauren Post and seconded by Robert Feinbaum. A voice vote approved the motion with one abstention from Alice Rogers.

4. **Quality Assurance/Quality Control (QA/QC) Program**

Senior Construction Manager Dennis Turchon gave an overview of the program. Jack Adams of Turner Construction Company, Construction Management Oversight, and Steve Humphreys of Webcor/Obayashi, CM/GC, presented the update on the QA/QC program. Robert Feinbaum asked if a compression test is done on every cement pour. Mr. Adams answered that job specifications will state what is sampled, and a minimum of one of every ten concrete trucks are sampled. Random sampling is also performed on site, and a dedicated inspector may be assigned to a mass pour. Patty-Jo Rutland asked if there was an organized way for the construction management team to look up the results of inspections. Mr. Adams responded that Turner’s software allows inspection results to be found by word search. Mr. Feinbaum asked if inspectors go onsite to perform inspections, and are the same inspectors used each time. Mr. Adams responded that the same inspectors visit the site to perform the inspections. Ms. Post asked what is being done to prevent the problems experienced on the Bay Bridge. Mr. Adams answered that the project’s contractors inspect all welds, and the City also inspects these welds. Member of the public Roland Lebrun asked
about software that is used for quality control. Mr. Humphreys responded that BIM Modeling from AutoDesk is used as well for clash detection. Designs can be viewed in three dimensions, and every job is modeled.

5. **Presentation of the Recommended Interim Revised Baseline Budget for Phase 1**

Senior Program Manager Mark Zabaneh presented the budget update. Mr. Feinbaum asked if the presented budget incorporated the recommendations from MTC’s cost review. Mr. Zabaneh responded that this is an interim budget, and financing options for the entire recommended increase by MTC are still being pursued and will be incorporated later in the final revised baseline budget. Keysha Bailey asked if the proceeds from the sale of Parcel F will be used to fund Phase 2 of the project. Mr. Zabaneh answered that the funds will be applied to Phase 1. Vice Chair Agid asked for the percentages of change orders and contracted work. Mr. Zabaneh answered that change orders currently represent approximately 10%, but this number may change since the job is still in progress. Mr. Boule commented that there was a 7% - 8% construction contingency for change orders. Patrick Valentino asked if any additional information was available on the sale of Parcel F. Mr. Zabaneh answered that the procurement process is still underway and he could not disclose any information regarding Parcel F. Mr. Feinbaum asked who would use the bus storage in the new terminal. Mr. Zabaneh responded that all east bay bus carriers would have use of the bus storage area. Mr. Feinbaum asked if there were any plans to ask the City for Proposition A money. Mr. Zabaneh answered that Mello Roos money would be used. Helen Han asked for an update on the Sponsorship RFP. Mr. Zabaneh replied that any future sponsorship funds would likely be used for operations and maintenance costs rather than capital expenditures because of the timing of the funds. Vice Chair Agid asked for the deadline for the Sponsorship RFP. Mr. Boule answered that sponsorship opportunities will be included in the forthcoming retail RFP as a potential revenue generator. Ms. Post asked if extra money will be rolled into Phase 2. Mr. Zabaneh replied that any funds not used by Phase 1 will go towards Phase 2. Chair Olsson asked if there were any updates on the City’s railyard alternatives study. Mr. Boule answered that there is not an update at this time.

6. **Construction Update**

Senior Construction Manager Dennis Turchon gave an overview of the program, and Jack Adams of Turner Construction Company, Construction Management Oversight, presented the update. Vice Chair Agid asked who would pay for Skanska’s overtime which is needed to comply with the City’s mandate to cease work on Beale Street during Super Bowl activities. Mr. Zabaneh answered that the TJPA will pay that cost. Chair Olsson asked why did work need to be stopped on Beale Street. Mr. Adams answered that part of Market Street and portions of several other streets in the surrounding area will be closed for the Super Bowl events, and SF Muni buses will be redirected to Beale Street. The dates of work stoppage on Beale Street are January 9, 2016, through March 1, 2016. Mr. Valentino asked if the City would alert the public about the Beale Street closure. Mr. Adams responded that the TJPA would notify the public. Chair Olsson asked about the tents that would be used during the Market Street closure. Jack Adams responded by stating the City has advised there will be large ‘circus’ like tents that will require the Overhead Contact System lines to be removed.
Dennis Turchon added the City advised that Howard Street between Third and Fourth Streets would be closed for the NFL experience. Mr. Valentino asked how long it would take to remove the crane from the job site. Mr. Adams answered the process would take two to three days. Ms. Bailey asked what the cost was for the work stoppage. Mr. Adams responded that the cost was $500,000. Paolo Cosulich-Schwartz asked if the $500,000 expense for the 24-hour work schedule would be paid by the TJPA. Mr. Adams answered that the TJPA would pay the expense. Ms. Post asked if the TJPA could manage the $500,000 cost and the 24-hour work shift. Mr. Adams answered that the work schedule and cost could be accommodated by the TJPA. Mr. Feinbaum stated that the anticipated El Nino phenomenon may cause substantial delay. Mr. Adams responded that the work schedule would be adjusted as necessary and contingency has been built into the schedule. Chair Olsson asked if rains cause a complete stop to work. Mr. Adams answered that work does not stop due to rain, but lightning does cause a cessation of work.

Ms. Rutland asked about the status of the high speed rail project. Mr. Adams responded that high speed rail was part of Phase 2 work. Mr. Feinbaum asked if Phase 2 work can be done now. Mr. Turchon answered that Phase 2 utility work is being considered when installing phase 1 construction to avoid future conflicts. Mr. Adams added that prep work for Phase 2 is being done now. Member of the Public Jim Patrick asked if the TJPA was in a position to recoup monies if workers’ compensation claims were minimal. Mr. Adams responded the contract had to be reviewed for this information, and Mr. Turchon responded that contractors had an incentive to perform safely as there could be a savings.

7. Public Comment

Member of the Public Roland Lebrun asked if there was any insight on item 16 of the TJPA Board agenda. Mr. Boule answered that a response could not be provided for items that were not agendized for this meeting.

8. CAC Member Comments & Future Agenda Requests

Mr. Valentino asked for a presentation on Last Mile Integration. Mr. Cosulich-Schwartz of Motivate/Bay Area Bike Share will work on a presentation for the future. Chair Olsson is interested in a presentation on providing electricity for electric bikes. Vice Chair Agid asked for an update on Phase 2. Mr. Boule informed that there will be a December presentation on retail and the supplemental environmental review. A discussion on Phase 2 will occur in February or later. Chair Olsson thanked Mr. Boule for his responsiveness to the committee’s suggestions for presentations. Mr. Feinbaum would like to see a presentation regarding the operations and maintenance of the rooftop park, and Chair Olsson is particularly interested in funding for operations and maintenance.

9. Adjourn

Chair Olsson adjourned the meeting at 7:30 pm.