1. **Call to Order**

Chair Olsson called the meeting to order at 5:30 pm.

Members Present: Chair Ted Olsson, Vice-Chair Bruce Agid, Keysha Bailey, Paul Bendix, Paolo Cosulich-Schwartz, Robert Feinbaum, Helen Han, Charley Lavery, Sean McGarry, Lauren Post, Alice Rogers, and Jason Smith

Members Absent: Patty-Jo Rutland, Pascale Soumoy, and Patrick Valentino

2. **Staff Report**

Executive Director Maria Ayerdi-Kaplan extended a welcome to the new members of the Citizens Advisory Committee. A full program update will be given for the benefit of the
new members at the next meeting. There will be a live auction to sell Parcel F. There is an overwhelming interest in this property.

Senior Program Manager Mark Zabaneh reported that the Management Plan and Engineer's Report for the proposed Greater Rincon Hill Community Benefit District have been approved by the City Attorney to go to petition. In order to proceed to a vote of property owners in the proposed district, 30% of the eligible voting population needs to sign and return their petitions. Votes are weighted based on the amount and type of property a voter owns. Members of the TJPA staff attended a meeting at City Hall regarding the Railyard Alternatives & I-280 Boulevard Feasibility Study. Phase 1 will be complete in June 2015. Phase 2 will be completed in mid-2016.

3. Approval of April 7, 2015 Meeting Minutes

This item was continued.

4. Update by the Peninsula Corridor Joint Powers Board (JPB) and the California High Speed Rail Authority (CHSRA) on level boarding heights and widths

The three guests listed below participated in the presentation.

- Dave Couch – Project Delivery Director, JPB, Caltrain
- Lillian Hames – Deputy Northern California Regional Director, CHSRA
- Marian Lee – Executive Officer, JPB, Caltrain Modernization Program

Marian Lee explained that Caltrain is electrifying the system to provide more and improved service while being environmentally friendly. The target date for electrification is 2020. A Request for Proposals has been distributed and the contract will hopefully be awarded later this year. JPB is holding a workshop on May 20, 2015, from 9:00 am – 12:00 pm to further discuss this matter. The workshop location is 1250 San Carlos Avenue, San Carlos, CA.

Chair Olsson asked about the basis of selection for the train car manufacturer. Mr. Couch responded that the selection consisted of a Request for Information (RFI) being distributed to seven builders. Paul Bendix asked about the purpose of the lift shown in the presentation and was informed by Mr. Couch that the lift was used to transport people to higher boarding levels as needed. Mr. Bendix also asked about the location of the restrooms. Mr. Couch stated that an evaluation is still underway to determine restroom locations.

Vice Chair Bruce Agid inquired about projections of ridership which is expected to be 110,000 by 2040. Mr. Couch shared that this projection was done when ridership was 40,000 and the projection of 110,000 riders may be reached before 2040. Vice Chair Agid wanted to know if there are train car makers, other than the seven who were issued the RFI, who could address the issues posed by the varying platform heights of 25” and 50”. Mr. Couch expressed that there are eleven train car makers worldwide for this type
of train car and some of the companies chose not to propose. The next step in the process is to issue a draft Request for Proposals (RFP) to all train car builders by the end of May 2015. Vice Chair Agid asked if a boarding height other than 50” is possible. Lillian Hames relayed that high speed rail trains travel from 225 – 250 miles per hour and cars with 50” boarding heights are necessary for the train to travel at those speeds. Also, the uniform boarding height of 50” will allow all trains to share stations. Vice Chair Agid asked about the timeframe of the project. Ms. Lee responded that funding does not presently exist, however, CHSRA is interested in funding the project with 50” boarding heights.

Member of the public John Weddel asked if it was possible to use a single level car. Ms. Lee stated that a staff recommendation was made to the JPB to use bi-level cars for maximum seating capacity. A single level car has significant seat loss compared to a bi-level car.

Jason Smith asked about the door width of the cars in relation to comfortable entry for bicycles. Mr. Couch replied that the double door openings are comfortable for bicycles and are the same width as presently in use. Single door openings are 36” wide which is in compliance with the Americans With Disabilities Act, but would slow down entry for bicycles and people during peak periods. Bob Feinbaum asked about the procurement of train cars. There will be 100 train cars in the fleet. Mr. Feinbaum also asked if train headway can be reduced to increase capacity. Ms. Lee responded that there are currently a total of 10 trains per hour (5 trains per direction). The new blended system calls for two track operation of 10 trains per hour in each direction during peak hours. Chair Olsson asked for the next step to increase capacity when the 2040 threshold has been reached. Ms. Lee answered that more tracks could be added to increase service.

5. Presentation of the budget outlook for TJPA’s Fiscal Year 2015-16 annual capital and operating budgets and the Phase 1 Program budget

Three TJPA staff members made the budget presentation: Mark Zabaneh, Dennis Turchon, and Sara Gigliotti. Lauren Post asked if there was a review of the Construction Manager/General Contractor (CM/GC) cost and Mr. Zabaneh relayed that a review has been completed. Charley Lavery asked if there was an evaluation of Parcel F. Ms. Gigliotti answered that there has been an evaluation and the results will remain confidential until the sale. An auction is scheduled for this fall to sell the parcel and proceeds from the sale will go to TJPA for construction of the project.

Ms. Post asked if there was money to award bids for the rooftop park. Ms. Gigliotti stated that bids will be awarded after the board approves the new budget. Ms. Post inquired about the status of the RFP for sponsorship and Ms. Gigliotti responded that the due date had been extended to the fall. An inquiry was made by Helen Han as to the interest in sponsorship naming rights and Ms. Gigliotti informed her that there was interest. Ms. Han also asked if the rooftop park will open when the Transit Center opens. Ms. Gigliotti relayed that the openings of the Transit Center and rooftop park are scheduled to coincide.
6. **Safety Week Presentation**

   Steve Humphreys of Webcor/Obayashi, CM/GC, gave a presentation on Safety Week. Chair Olsson and Vice Chair Agid advised that they are Vision Zero committee members and defined Vision Zero, stating the goal is to reduce the number of pedestrian, bicycle and vehicular collisions by the year 2020, with zero traffic deaths and serious injuries by 2024.

7. **Construction Update**

   Steve Rule of Turner Construction Company, Construction Management Oversight, presented the update. Ms. Post asked for the definition of a cast node. Mr. Rule explained that a cast node is a piece of steel formed in a specified shape and used to connect pipe columns to steel beams and girders.

8. **Public Comment**

   None.

9. **CAC Member Comments & Future Agenda Requests**

   None.

10. **Adjourn**

    Chair Olsson adjourned the meeting at 7:50 pm.

The Ethics Commission of the City and County of San Francisco has asked us to remind individuals that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (Campaign and Gov’t Conduct Code, Article II, Chapter 1, § 2.100, et seq.) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3124 and web site: www.sfethics.org.