



TRANSBAY JOINT POWERS AUTHORITY

REQUEST FOR QUALIFICATIONS No. 24-02 Programming Partners for Salesforce Park

QUESTIONS & ANSWERS

The following questions were received related to the above-referenced RFP. Some questions have been paraphrased to improve readability and/or to consolidate questions submitted by multiple respondents on the same topic:

1. *Is this something we need to reapply for, or is this in relation to the other email sent about reaching out to our network for future opportunities?*

Answer: If you were prequalified in 2021, 2022, or 2023 there's no need to apply again — you automatically remain on the bench; this RFQ is adding to the existing pool of Programming Partners.

If you have previously applied but were not prequalified, we encourage you to apply again. Applicants should review the [RFQ](#) at Section 3 carefully to ensure that your application provides all of the required information and is submitted correctly; applicants must submit:

- A. Cover Letter
- B. Concept for Programming
- C. Relevant Experience
- D. References
- E. Fee Proposal

If you have any updates or enhancements from your last proposal, we encourage you to re-apply so that we are aware of your latest skills and abilities.

2. *Limited access to power in the amphitheater is mentioned. Exactly how many outlets are located on the amphitheater stage? Are there any other outlets in the greater amphitheater space? Can you provide additional specs on the outlets?*

Answer: Limited temporary power distribution will be available via “Spider Box” which will typically provide up to 3 phase – 200-amp power.

3. *We understand that the capacity for the amphitheater space is 748 people. That being said, what is the acceptable max limit for attendees at a once monthly event in the amphitheater?*

Answer: TJPA recommends a 500 people maximum capacity for an event occurring at the Salesforce Transit Center Amphitheater. As a reminder any program capacity limits require agreement with the TJPA.

4. *What is the minimum attendance expected for once monthly events in the amphitheater?*

Answer: Minimum attendance has not been forecast for once monthly events in the Salesforce Amphitheater. Respondents should allow for drop-in attendance without prior notice (up to the program capacity agreed with the TJPA).

5. *Will once monthly events that last 5 hours each be seriously considered? Or is 3 hours the maximum time limit for all events?*

Answer: Refer to RFQ No. 24-02 Section 1.3. Programs should be one to three hours in duration.

6. *Are there any specific amplified sound requirements for the amphitheater space?*

Answer: No, there are no specific amplified sound requirements for the Salesforce Amphitheater space.

7. *Once partners have been pre-approved how likely is it that they will be selected to offer programming in years to come. Are there any requirements that partners will have to meet to be invited back annually?*

Answer: Refer to Question and Answer Number 1.

8. *Will a series of once monthly events that last three months be eligible to receive \$10k in funding to spread out over the three events? These events will be inclusive, high quality, high attendance events with notable artists and a focus on enriching the diverse community of San Francisco. If not, is there a minimum number of monthly events that would be required to receive \$10k?*

Answer: Refer to RFQ 24-02 Section 1.1 on page 1 regarding expected compensation limit of less than \$10,000 for a course or program over the course of a year.

9. *Can the cost of liability insurance be written into the expenses for the events and compensated by TJPA?*

Answer: Refer to Attachment 2 Model Agreement for Salesforce Park Programming, Section 6 (Insurance) and Attachment C (Insurance Requirements).

10. *We have been in contact with the TJPA about having a show Thursday, August 15, 2024 in the evening outside of the Salesforce Transit Center in the corridor (the corridor between the Transit Center and the Salesforce Tower). Should we submit a response for the Request for Qualifications (RFQ) for Programming Partners for Salesforce Park? Even though our program would not officially be at the park? And instead be in the corridor?*

Answer: Refer to RFQ 24-02 Section 1.1 on page 1 regarding proposal for private events or proposal for one-time, larger-scale public events.

11. *We usually get one (1) insurance to have a music presentation at a venue. Do we have to get three (3) separate insurances just to have a music presentation? One (1) for unloading music equipment? One (1) for pickup music equipment and etc.?*

Answer: Refer to Attachment 2 Model Agreement for Salesforce Park Programing, Section 6 (Insurance) and Attachment C (Insurance Requirements).

12. *Does Salesforce Amphitheater have a Sound System on site? Sound Tech?*

Answer: No, the Salesforce Transit Center Amphitheater does not have a sound system nor a sound technician on site.

13. *You ask for a W2 as a Contractor. The \$10,000 cost/fee we are asking for will not be charged to me as a Contractor, right? I hope it will be directed to our fiscal sponsor to handle the payout to the musicians and other expenses involved in the presentation.*

Answer: The respondent listed is for whom payments would be remitted to. Please also refer to RFQ 24-02 Section 1.1 on page 1 regarding expected compensation limit of less than \$10,000 for a course or program over the course of a year.