

## Exhibit "H"

### Scope of Work

LPC is seeking proposals from qualified firms to provide professional services following the scope of work and guidelines listed below.

Contractor should have the capability to successfully undertake and complete the responsibilities and obligations of the proposal being submitted.

Contractor represents that all information contained in the proposal is true and correct.

In submitting a proposal for this project, the bidder is not required but we highly recommend your firm visit the project and examine the site to fully understand the materials, labor and workmanship required and the conditions under which your company will need to operate.

#### 1. Minimum Qualifications:

- a. Vendor shall have at least five (5) years prior experience providing exterior and interior window cleaning using scaffolding and Articulating Boom and Scissor lifts.
- b. Contractor shall be required to have all current licensing required for interior and exterior high-rise window cleaning.

#### 2. Equipment and Supplies

The Successful Bidder shall furnish all material, equipment and supplies to accomplish the Window Cleaning Services in a safe and professional manner. This shall include scaffolding, lifts, platforms, rigging, hoses, squeegees, water-fed extension poles, etc.

The Successful Bidder must use equipment, which is adaptable to both inside and outside use. Such equipment must not harm or pit either the outside or the inside finishes or floor surfaces. Proper tire covers must be used for indoor lifts. Such equipment (of any type and in any place) may not alter or damage the property in any way.

Successful Bidder must comply with best industry practices regarding safety of workers and all governing laws and regulations.

#### 3. Cleaning Material

All materials or solutions used in cleaning must be free of harmful ingredients or chemicals that could possibly stain, mar, pit, or anyway harm the windows, metal millions or its finishes.

**4. Window Cleaning**

The selected contractor shall be responsible for cleaning LPC defined windows in a manner that leaves no streaking or residue.

All exterior and interior framing adjacent to the windows being washed shall be sponged clean after the windows are washed, removing all debris including but not limited to spiders, spider webs, bird droppings and dust.

**5. Scheduling**

Window Cleaning Services are required on an as needed basis, by service area, and may be scheduled any and/or all days of the week, Monday-Sunday.

- a. Contractor shall supply sufficient workforce, material and equipment to complete the work.
- b. Prior to Contractor entering the property, scheduling access must be arranged, in advance, with the designated representative.

**6. Skylights – Interior & Exterior**

LPC is requesting contractor to recommend what cleaning methods and equipment your firm proposing using to clean the windows and skylights. We estimate a 105 Foot Lift will be needed for several areas.

7. Not all windows on-site will be included in this scope of work. All high windows and skylights will be included. Sections of low windows will not be included in this request for proposal. All bidders who respond to the RFP will be given a map of all windows we are requesting for your firm to quote.