



## SAN FRANCISCO PENINSULA RAIL PROGRAM EXECUTIVE STEERING COMMITTEE MEETING

### MINUTES

Friday, September 16, 2022

11:00 a.m. to 12:00 p.m.

#### WATCH LIVE:

<https://transbaycenter.webex.com/transbaycenter/onstage/g.php?MTID=e7d64fec9893591a37dcff4142cfe1ea6>

PUBLIC COMMENT CALL-IN: 1-855-282-6330 -- Access Code: 2554 204 4224

Due to the COVID-19 health emergency, the Executive Steering Committee (ESC) will meet via teleconference. Members of the public are encouraged to participate remotely.

In compliance with the Assembly Bill (“AB”) 361 (Rivas, Chapter 165, Statutes of 2021) and its amendments to California Public Resources Code Section 54953(e), this meeting will be held exclusively via teleconference participation of a quorum of ESC members in locations not open to the public. This meeting is being held during a proclaimed state of emergency, and state and local officials have imposed or recommended measures to promote social distancing, while allowing the public to observe and address the ESC.

#### EXECUTIVE STEERING COMMITTEE

Peninsula Corridor Joint Powers Board/Caltrain, Michelle Bouchard (Chair)  
San Francisco County Transportation Authority, Tilly Chang (Vice Chair)  
California High Speed Rail Authority, Boris Lipkin  
City and County of San Francisco, Alex Sweet  
Metropolitan Transportation Commission, Andrew Fremier  
Transbay Joint Powers Authority, Adam Van de Water

**REMOTE MEETING ACCESS**  
**WATCH LIVE:**

<https://transbaycenter.webex.com/transbaycenter/onstage/g.php?MTID=e7d64fec9893591a37d6ff4142cfc1ea6>

**PUBLIC COMMENT CALL-IN:** 1-855-282-6330 -- Access Code: 2554 204 4224

**Providing Public Comment**

Ensure you are in a quiet location – Speak Clearly – Turn off any TVs or radios around you

1. When prompted, “raise hand” to speak by pressing \*3 (star, 3) to be added to the queue.
2. Callers will hear silence when waiting for their turn to speak.
3. When prompted, callers will have two minutes to provide comment.

**AGENDA**

1. Call to Order

Chair Bouchard called the meeting to order at 11:02 a.m.

2. Roll Call

Secretary Bonner noted that Simon Whitehorn and Lisa Klein were sitting in for Members Lipkin and Fremier, respectively.

Members Present: Lisa Klein, Alex Sweet, Adam Van de Water, Simon Whitehorn, Tilly Chang, Michelle Bouchard

Members Absent: Andrew Fremier and Boris Lipkin

3. Communications

Secretary Bonner provided instructions on the Public Call-in/Comment process.

- Chair’s Report

Chair Bouchard presented the Chair’s report.

Chair Bouchard concluded her report by noting a recent event hosted by the San Francisco Municipal Transportation Agency and attended by San Francisco Mayor London Breed, U.S. House of Representatives Speaker Nancy Pelosi, and U.S. Secretary of Transportation Pete Buttigieg. She noted that she was encouraged to hear they included the DTX project as a priority.

Public Comment:

Roland Lebrun read an excerpt from a San Francisco Examiner article about the Gateway Program, a project on the East Coast, and he suggested that closed captioning be provided at the ESC meetings.

4. Action Item:  
Approval of Special Meeting Minutes: August 19, 2022

There was no member of the public wishing to comment.

A motion to approve the minutes was made by Vice Chair Chang and seconded by Member Sweet. A unanimous voice vote approved the motion.

5. Action Item:  
Motion to Approve the Continued Use of Teleconferencing Technologies for Meetings of the ESC pursuant to Assembly Bill 361

There was no member of the public wishing to comment.

A motion was made by Vice Chair Chang and seconded by Member Whitehorn. A unanimous voice vote approved the motion.

6. Informational Item:  
Downtown Rail Extension Project Delivery Strategy: Implementation Plan

DTX Project Director Alfonso Rodriguez and San Francisco County Transportation Authority (SFCTA) Rail Program Manager Jesse Koehler presented the item.

Chair Bouchard commented that she appreciated the addition of the testing and commissioning phase for the DTX in the implementation plan, given that the DTX will patch into Caltrain's existing system. Member Klein stated that securing the funding is an important issue and noted that she did not see the funding milestones represented on the graphic in the presentation. Vice Chair Chang stated that the implementation plan is a good basis for discussions on governance and funding, and also stated that the next tranche of local SFCTA funds as well as financing through the City's funding sources are coming up. She suggested that the implementation graphic could also be used as part of the project management plan submittal to the Federal Transit Administration in February.

Public Comment:

Roland Lebrun expressed concern about the budget and the role of consultants.

Jim Patrick stated the Project Labor Agreement (PLA) is an input to project cost. He noted the PLA calls for paying the highest cost for labor possible and that it should call for the lowest cost possible. He asked the ESC to consider this idea.

7. Public Comment

Members of the public may provide comment on matters within the ESC's purview that are not on the agenda.

Roland Lebrun said the ESC will need to transition from a policy-making body to a body that engages in strict project monitoring protocols.

8. Discussion Item:

ESC Agenda items for upcoming meetings

None.

9. Adjourn

Chair Bouchard adjourned the meeting at 11:34 p.m.

DRAFT

ACCESSIBLE MEETING POLICY

The Ethics Commission of the City and County of San Francisco has asked us to remind individuals that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (Campaign and Gov't Conduct Code, Article II, Chapter 1, § 2.100, et seq.) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3124 and website: [www.sfethics.org](http://www.sfethics.org).